

TOWN OF NEW BERLIN TOWN BOARD MEETING

5/13/2024
6:00 PM
Board Room

Call to order
Roll call
Salute to the Flag

6:00 PM

AGENDA

Open discussion for the public:

1. APPROVAL OF MONTHLY MEETING MINUTES:
April 08, 2024 Minutes MOTION: SECOND:
2. ACCEPTANCE OF MONTHLY REPORTS
 - ☺ HIGHWAY: Attached
 - ☺ NEW BERLIN POLICE: Attached
 - ☺ TOWN JUSTICE: Attached
 - ☺ SNBWD: Attached
 - ☺ ASSESSOR: Attached
 - ☺ TOWN CLERK: Attached
3. COMMITTEE MINUTES
 - PLANNING BOARD/MEETING MINUTES
4. REPORTS: BOARD MEMBER COMMITTEES
 - ☺ HIGHWAY- JOHN PARKS
 - ☺ BUILDING AND GROUNDS- JOHN PARKS
 - ☺ YOUTH PROGRAMS- SARAH WALES-WRIGHT
 - ☺ POLICE- APRIL CHRISTIAN
 - ☺ AMBULANCE- WENDY RIFANBURG
5. APPROVAL OF VOUCHERS: Resolution # 25
 - ☺ ABSTRACT OF VOUCHERS
 - ☺ BALANCE SHEET/LOAN FUNDS BALANCE SHEET
6. APPROVAL OF FINANCIAL REPORTS:
 - ☺ MONTH END REPORTS
 - ☺ REVOLVING LOAN FUNDS
7. OLD BUSINESS:



8. NEW BUSINESS:

- ☺ Highway new hire
- ☺ Water metering pump
- ☺ Generator
- ☺ Resolution #26 Trx Reserves DB Machinery CE \$13,346.60
- ☺ Resolution #27 Trx \$6304 from Deputy Clerk PS to New Clerk to the supervisor
- ☺ Resolution #28 Appoint Connie Lewis as the Clerk to the Supervisor
- ☺ Memorandum from the Town Board to the Town Clerk
- ☺ Memorandum from the Town Clerk to the Town Board
- ☺ Brush and weeds
- ☺ Millbrook rules in Town law (ecode)?

9. CORRESPONDENCE: (FROM /TO)

- ☺ Letter from Judge Mckie
- ☺ Letter to Sherriff Dept

10. ANY OTHER BUSINESS THAT RELATES TO THE TOWN OF NEW BERLIN:

11. MOTION TO GO INTO EXECUTIVE SESSION, IF NEEDED:

MOTION:

SECOND:

12. MOTION TO GO BACK INTO REGULAR SESSION:

MOTION:

SECOND:

13. MOTION TO ADJOURN THE 4/8/2024 MEETING

MOTION:

SECOND:

TOWN OF NEW BERLIN
TOWN BOARD MEETING MINUTES
April 08, 2024

CALL TO ORDER

Wendy Rifanburg called the Regular Monthly meeting of the Town Board at the Town Hall to order at 6:00 p.m.

ROLL CALL

Supervisor: Wendy Rifanburg

Council Members Present: John Parks, Sarah Wales-Wright, April Christian

Town Clerk: Deborah Barker

Absent: Roy Stockwell

Salute to the Flag was led by Wendy Rifanburg

PUBLIC COMMENTS

- Mayor Peter Lennon discussed the following topics: *Earth day 9-1 4/20 *AED and CPR training 5/6 *5/27/24 Memorial day parade *6/15/24 yard sale days

PREVIOUS MONTHS BOARD MEETING MINUTES ACCEPTED

- A motion was introduced by parks to accept the March 11, 2024 Board meeting Minutes, Seconded by Christian. Parks: Y Wales-Wright: Y Stockwell: A Rifanburg: A Christian: Y Carried 4-1 (Absence)

ACCEPT MONTHLY REPORTS

- A motion was made by Wales-Wright to accept the monthly reports for filing, seconded by Christian. Parks: Y Wales-Wright: Y Stockwell: A Rifanburg: A Christian: Y Carried 4-1 (Absence)
 - Supervisor – Report submitted verbally
 - Highway- Report submitted
 - New Berlin Police – Report submitted
 - Town Justice – Report submitted
 - SNBWD – Report submitted
 - Lost power again, looking for quotes on a larger generator
 - Assessor -
 - Town Clerk – Report submitted

ACCEPT COMMITTEE MINUTES

- Planning Board Committee: Planning Board Minutes for November 16, 2023 spec Mtg and March 7, 2024

BOARD MEMBER COMMITTEE MINUTES

Highway: John Parks

Buildings and Grounds: John Parks

- Gary Lawrence is scheduled to look at the furnace

Youth Program: Sarah Wales-Wright

Ambulance: Wendy Rifanburg

Police: April Christian

SNB Water District: Roy Stockwell

APPROVAL OF FINANCIAL REPORTS

- A motion to accept month-end financial reports, operating statements, and revolving loan funds was introduced by: Parks and seconded by: Christian. Parks: Y Wales-Wright: Y Stockwell: A Rifanburg: A Christian: Y Carried 4-1 (Absence)

OLD BUSINESS

- Tabled Town logo to get more ideas, maybe the School or Boy scouts
- Millbrook off season will be discussed at the committee meeting
- Tables overtime pay after 8 hours per day

NEW BUSINESS

Matt is working on the SNB water tank inspection priority list of corrections.
Auction international police car auction ended underbid, relist.
Purchase swans for Millbrook, no motion needed
Committee meeting April 30, 2024 6:00PM

Resolution # 21 of 2024 Authorizing to pay the audited vouchers

RESOLUTION INTRODUCED BY: Christian Seconded BY: wales-Wright
ROLL CALL VOTE: PARKS: Y STOCKWELL: A RIFANBURG: Y WALES-WRIGHT: Y CHRISTIAN: Y
YES: 4 NO: 0 ABSTENTION: 0 ABSENT: 1
CARRIED: X NOT CARRIED:

Resolution # 22 of 2024 Authorizing the amendment of the budget to transfer from Town hall reserve to garage CE to pay for the Hwy garage roof repair \$15,901.00

RESOLUTION INTRODUCED BY: Rifanburg Seconded BY: Wales-Wright
ROLL CALL VOTE: PARKS: Y STOCKWELL: A RIFANBURG: Y WALES-WRIGHT: Y CHRISTIAN: Y
YES: 4 NO: 0 ABSTENTION: 0 ABSENT: 1
CARRIED: X NOT CARRIED:

Resolution # 23 of 2024 Authorizing the amendment of the budget to transfer money from the ARPA funds to FX Power source pump CE to inspect the tank \$4,286.00

RESOLUTION INTRODUCED BY: Christian Seconded BY: Parks
ROLL CALL VOTE: PARKS: Y STOCKWELL: A RIFANBURG: Y WALES-WRIGHT: Y CHRISTIAN: Y
YES: 4 NO: 0 ABSTENTION: 0 ABSENT: 1
CARRIED: X NOT CARRIED:

Resolution # 24 of 2024 Authorizing the amendment of the budget to transfer money from the Town hall reserve to the building CE to create an interview room and fix a leaking window \$7,721.66

RESOLUTION INTRODUCED BY: Wales-Wright Seconded BY: Christian
ROLL CALL VOTE: PARKS: Y STOCKWELL: A RIFANBURG: Y WALES-WRIGHT: Y CHRISTIAN: Y
YES: 4 NO: 0 ABSTENTION: 0 ABSENT: 1
CARRIED: X NOT CARRIED:

Resolution # 20 of 2024 Authorizing the amendment of the budget to transfer money from the Highway reserve to the DB Machinery CE \$32,163.73

RESOLUTION INTRODUCED BY: Christian Seconded BY: Wales-Wright
ROLL CALL VOTE: PARKS: Y STOCKWELL: A RIFANBURG: Y WALES-WRIGHT: Y CHRISTIAN: Y
YES: 5 NO: 0 ABSTENTION: 0 ABSENT: 0
CARRIED: X NOT CARRIED:

CORRESPONDENCE

Voter felt discriminated against after applying to a County position, forwarded the voter to the County to discuss the topic further

EXECUTIVE SESSION 8:14

A motion was made by Parks to go into executive session to discuss an MEO employee, seconded by Christian. Parks: Y Wales-Wright: Y Stockwell: A Rifanburg: A Christian: Y Carried 4-1 (Absence)

REGULAR SESSION 8:50

A motion was made by Wales-Wright to come back into regular session, seconded by Parks. Parks: Y Wales-Wright: Y Stockwell: A Rifanburg: A Christian: Y Carried 4-1 (Absence)

No decisions were made

ADJOURN 8:51

A motion was made by Parks to adjourn, seconded by Christian. Parks: Y Wales-Wright: Y Stockwell: A Rifanburg: A Christian: Y Carried 4-1 (Absence)

Minutes of the April 08, 2024 meeting were taken and typed by Deborah Barker, Town Clerk

April 2024 Highway Report

- We had 200 ton of salt delivered on 4/2/24. this should put us in a good position going into next winter.
- The crew changed plow blades on the pickups and 10 wheelers so they are ready for next winter also. The plows were taken off and painted.
- On 4/8 we took ownership of our new Alamo Grass King. This mower will be put on our Case 95A tractor and should be a great addition to our fleet of equipment.
- We spent some time at Millbrook cutting trees that were marked, and also putting 4 loads of beach sand down on the beach.
- Most of our brooming has been completed, the broom we purchased with our new loader has proven to be a very valuable asset to the highway dept.
- The crew has made there way around cleaning up from winter damage, including road debris, trees, and erosion from the ditches.
- The crew has been working hard on ditching so far this construction season. We have solved a lot of drainage issues from causing further damage. There will be a lot more drainage work to come this summer.
- Suit Kote came and rejuiced our cold patch pile, they ran it through the pugmill and added 6 gallons of oil per ton we put through making the pile useable again. We had half a days rental on the pugmill plus the oil cost.
- Paul Button started back on 4/29 for his second season with the highway department.
- Picnic tables and toilets were set out on the 29th as well, Ricky Smith came and filled them. Matt Tuller pumped the septic tank as well.
- Millbrook water samples have been sent out so we can open the campground on May 17th
- Attached is a copy of the estimate for the Warner Hill job at Sahara Lupos home. C&M Topsoil & Trucking LLC has provided us with an estimate to repair the ditch along the property and repair her lawn. Also to topsoil and seed her lawn due to the damage.

ESTIMATE



DATE
April 11th, 2024

INVOICE NO
0655

C&M TOPSOIL & TRUCKING LLC
127 Hobos Lane
Norwich, NY 13815
(607) 427-0188 or (607) 373-7380
Email:
cmtopsoiltruckingllc@yahoo.com

INVOICE TO
Town of New Berlin
P.O. Box 845
30 North Main Street
New Berlin, NY 13411

SALESPERSON	JOB	PAYMENT TERMS	DUE DATE
Chad Montgomery	Driveway	\$3,150.00	

QUANTITY	DESCRIPTION	UNIT PRICE	LINE TOTAL
	131 Warner Hill Rd Clean ditch and make berm. Clean off lawn from flooding Re-topsoil and seed lawn		\$3,150.00

Subtotal	\$3,150.00
Sales Tax	\$0.00
Total	\$3,150.00



TOWN OF NEW BERLIN POLICE DEPARTMENT



30 North Main Street
New Berlin, NY 13411
Office: (607) 847-8900

Email: dkaminski@townofnbpdny.com

April 2024 Monthly Police Report

Presented: May 2024 meeting

Incidents	No. of Calls for Service	Arrests total: w/ appearance ticket		
Animal call	5	Violations	3	Follow-ups 3
Assist Citizen	2	Misdemeanors	2	
Assist agency	3	Felony		Total Miles Patrolled: 2,273
Burglary		Warrant	1	Car 145 ending: 24822 / miles:1326
Warrant	1			Car 146 ending: 2865 / miles: 947
Criminal Contempt		UTT's issued	6	
DCO	5			
Domestic	1	MV Accidents	1	
Fire/arson		Personal injury		
Harassment/ Agg.		Property damage	1	
Larceny	1	Disable vehicle		
MHL	1	Animal		
Forgery/Fraud	1			
Property lost/found	1			
Sex offense				
Suspicious activity	2			
Trespass	1			
Criminal Mischief	1			
Drug investigation				
Unattended death	1			
Alarm				
Shots fired				
Menacing				
Special Detail				
Att. to Locate	2			
Check the welfare	2			
Missing person				

Remarks:

- Live-scan quote is attached, discuss the next steps in grant award process at board meeting.
- I request a motion to move the police records and files to a secure location in the police department. Currently, the archived police incident reports and other police files are currently stored in the town records room and the police department does not have direct access to the room. The town Clerk must escort an officer to the room and stand by while the officer reviews our police records. Unfortunately, there are times during off-hours that the police need access to the police records. Moreover, some of the records contain confidential information that needs to be maintained by the police department only. All Police agencies that I am familiar with have their own police records management storage to properly secure and maintain the confidentiality, and integrity of the individual.
- Status check on Lowes and Curtis lumber accounts to make purchases. Has the list been updated to include the police.

Respectfully,

David Kaminski
Acting Chief



QUOTE

iTouch Biometrics

200 E. Randolph St.
Suite 5100
Chicago, IL 60601

NAME	David Kaminski	DATE	4/10/2024
TITLE	Acting Chief		
ORGANIZATION	New Berlin Police Department	VALID UNTIL	7/9/2024
STREET	30 North Main St.		
CITY, ST, ZIP	New Berlin, NY 13411		
PHONE	607-847-8900		
EMAIL	dkaminski@townofnbpdny.com		

ID	DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT BEFORE TAX
Cabinet	State Police ruggedized booking cabinet.	1	\$4,500.00	\$4,500.00
Camera	Accurate-ID photo capture software, included: Logitech C920x camera	1	\$500.00	\$500.00
Desktop	Windows 11 Desktop computer with 22" monitor	1	\$2,000.00	\$2,000.00
Freight		1	\$700.00	\$700.00
Integration	Integration with RMS and/or JMS services.	1	\$1,000.00	\$1,000.00
MS821dn	FBI Certified Lexmark MS821dn printer with universal tray along with FBI certified iTouch Biometrics Accurate-ID print client algorithm. 1st year warranty covered by hardware manufacturer.	1	\$2,000.00	\$2,000.00
On-Site Install	Onsite Installation and Training	1	\$1,800.00	\$1,800.00
10 Print	10 Print livescan device @500 dpi. FBI certified for capturing fingerprints (flat and roll).	1	\$3,500.00	\$3,500.00
Signature Pad	Electronic signature pad along with Accurate-ID signature capture software.	1	\$500.00	\$500.00
NY Civil	iTouch Accurate-ID livescan software: configured for New York and FBI records. This software captures demographics information, photos, and livescan management of the device.	1	\$990.00	\$990.00
NY Law	Accurate-ID Software: Configured for New York and the FBI. Software captures demographics, charges and mugshots.	1	\$1,980.00	\$1,980.00
Law Extended Maintenance	Extended maintenance on Accurate-ID software for Law Enforcement use per year. Allows system to stay current with new state specs including new statutes and new FBI specs. Technical support and software updates included.	4	\$1,980.00	\$7,920.00

Quotation prepared by: Jim Studer

SUBTOTAL BEFORE TAX \$27,390.00

NOTES

1st year of maintenance on software and warranty on scanner included.

TAX @ RATE

SUBTOTAL + TAX \$27,390.00

ORDER TOTAL \$27,390.00

This is a quotation on the aforementioned goods, subject to the following conditions:

Any or All Applicable Taxes, Non Government Agencies are subject to payment prior to shipment of equipment.

To accept this quotation, sign here and return: _____

Thank you for choosing iTouch Biometrics

PHONE
312-825-1266

FAX
630-912-2111

itouchbiometrics.com

EMAIL
jstuder@itouchbiometrics.com



iTouch
BIOMETRICS

RUGGEDIZED BOOKING CABINET

The Accurate-ID Booking Cabinet is a durable and versatile Biometrics Capture Solution for any Law Enforcement environment. The cabinet houses and protects all of the vital hardware components while ensuring they are readily available for use. This solution is designed to use space efficiently and allow users to complete their Livescan tasks with ease.

- 10-Print or 10-Print and Palm configurations available
- Capable of collecting livescan prints, "major case" prints & "elimination" prints
- Capable of collecting scars, marks, tattoos, and mugshots
- Card printing capabilities i.e. civil workflow, FD-258 cards
- Search & Generate Digital Line-ups
- Remote Access to Livescan Records
- RMS/JMS Integration ready



CONTACT US

847.706.6789, EXT. 111 • sales@itouchbiometrics.com

www.iTouchBiometrics.com

TOWN OF NEW BERLIN COURT

Justice Karen N. McKie

30 N. Main Street, PO Box 308, New Berlin, NY 13411

607-847-8962 Fax 607-240-5722

To: Wendy Rifanburg, Town Supervisor
Town Council Members, Town Clerk

From: Justice Karen N. McKie

Date: May 2, 2024

RE: MONTHLY TOWN JUSTICE REPORT

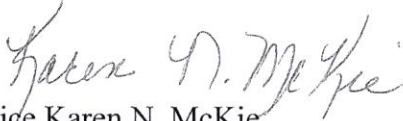
Month: April 2024

The following funds were collected and delivered to the Town of New Berlin:

Fines:	\$	632.00
Civil Fees:	\$	20.00
Surcharges:	\$	926.00
Forfeited Bail:	\$.00
Total:	\$	1,578.00

COURT DOCKET:

April 3	-	0 (No tickets scheduled)
April 10	-	20
April 17	-	
April 24	-	26
Total Cases	-	46


Justice Karen N. McKie

NEW YORK STATE DEPARTMENT OF HEALTH

Bureau of Water Supply Protection

Water Systems Operation Report

Microbiological Sample Results

Public Water System Name South New Berlin Water District	Reporting Month/Year 4/24	Date Report Submitted 5/1/2024	Source Water Type(s) <input type="checkbox"/> Surface <input checked="" type="checkbox"/> Ground <input type="checkbox"/> GWUDI
Public Water System ID NY0801749	County Chenango	Town, Village, or City South New Berlin	<input type="checkbox"/> Purchase with subsequent chlorination <input type="checkbox"/> Purchase w/out subsequent chlorination

DATE	Source(s) in Use	Treated water volume (1,000 gallons/day)	Chlorination		Other Treatments / Readings		
			Liquid	Free chlorine residual at entry point (mg/l)			
			Hypochlorite added to crock (gallons or quarts) GAL.				
1	63749600	34,300	1	0.81			
2		19,300	1	0.95			
3		0	0	0.93	Powered coverage		
4		23,700	1.5	0.96			
5		18,400	1	1.00			
6	W	17,800	1	1.07			
7		18,900	1	0.98			
8		19,600	1	0.90			
9	E	20,100	1	0.98			
10		20,500	1	0.97	B.W		
11		31,200	1	0.99			
12		21,700	1	0.89			
13	L	18,400	1	1.24			
14		20,500	1	1.23			
15		18,300	1	1.23			
16	L	19,200	1.5	0.76			
17		19,800	1.5	0.80	B.W		
18		23,800	1	0.84			
19		19,700	1	0.82			
20	#	16,600	1	0.72			
21		33,000	1.5	0.81			
22		19,600	1	0.90			
23		18,700	1	0.82			
24	2	28,000	1.5	0.83	B.W		
25		20,200	1	0.91			
26		20,900	1	1.21			
27		20,100	1	1.27			
28		19,200	1	1.24			
29		17,900	1	1.19			
30		18,100	1	1.17			
31							
Total		616,900					
AVG.		20,563		0.98			

Chlorine Mix Ratio = 5 quarts/gallons of 12.5 % chlorine added to 20 gallons of water in crock

Reported by: MATT CRIPPEN Title: WATER OPERATOR NYS DOH Operator Certification Number: NY0036803

Signature: [Signature] Date: 5/1/2024 Operator Grade Level: IB/D

Assessor's May 2024 Report to Town Board

2023 Totals:

- Changes of Assessments

Village: 14 parcels: 9 increases, 5 decreases. Net change 325,951

TOV: 40 parcels: 28 increases, 12 decreases. Net change 1,479,147

- 2023 Tentative Roll: was filed Thursday April 25th

2024 Totals:

- Changes of Assessments

Village: 8 parcels: 3 increases, 5 decreases. Net change 21,980*

TOV: 36 parcels: 26 increases, 10 decreases. Net change 977,112**

- 2024 Tentative Roll: was filed Friday, April 26th, 2024

NOTES:

- Stewart's accounted for over 200,000 increase in the Village in 2023.
- In 2023 there were a few large value merged properties that show increases, and 3 new homes.

Thank you. Submitted for May 1, 2024

Penny S. Haddad

Account#	Account Description	Fee Description	Qty	Local Share
A 1255.01	MISC. FEES	Copies	2	20.00
	Vitals	Vital - Death	5	50.00
			Sub-Total:	\$70.00
A 1255.1	Marriage Lic.	Marriage Licensing Fees	1	17.50
			Sub-Total:	\$17.50
A 1552.01	Dog Licensing	Exempt Dogs	1	0.00
		Female, Spayed	11	77.00
		Female, Unspayed	5	60.00
		Male, Neutered	12	84.00
			Sub-Total:	\$221.00
A 2001.01	Campsite Reservations	Millbrook Campsite	3	1,665.00
	Pavilion Reservation	Millbrook Pavilion	3	400.00
			Sub-Total:	\$2,065.00
A 2544.1.0.0	Conservation	Conservation	7	9.66
			Sub-Total:	\$9.66
B2115.02	Planning Board	Sub-division	1	10.00
			Sub-Total:	\$10.00
				Total Local Shares Remitted: \$2,393.16
Amount paid to:	NYS Ag. & Markets for spay/neuter program			38.00
Amount paid to:	NYS Environmental Conservation			165.34
Amount paid to:	State Health Dept. For Marriage Licenses			22.50
Total State, County & Local Revenues:		\$2,619.00	Total Non-Local Revenues: \$225.84	

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Deborah A Barker, Town Clerk, Town of New Berlin during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

_____ Supervisor	_____ Date	_____ Town Clerk	_____ Date
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Dog licensing

Dog licenses- One year

\$8.00 for spayed/neutered

\$15.00 non spayed/neutered

Tag replacement

\$3.00

No late fee

Suggested

Update the Local law in place

Eliminate the holding fee (we no longer have a kennel)

Eliminate the adoption fee (we no longer have a kennel)

Add in the SPCA redemption fee of \$75.00

Add in a late fee after 30 days (25.00)

Add in an appearance ticket for unlicensed dogs with a \$25.00 fine, 2nd offense \$50.00, 3rd offense \$100

Policy

Send a friendly reminder

Next month we send a delinquent with a warning of a late fee and possible appearance ticket

Third Month they receive an appearance ticket

Give leniency for low income awaiting a rabies clinic

Chapter 62. Animals

Article I. Dogs

§ 62-12. Impoundment procedures; fees.

A. Fees; treatment of injured animals.

(1) The Town of New Berlin will charge the following fees, for dogs and pets, if the Animal Control Officer is called into service:

(a) Pickup fee: \$20.

(b) Holding fee: \$7 per dog per night.

(c) Mileage: reimbursement for actual mileage.^[1]

[1] *Editor's Note: Consult the Town for the current rate per mile.*

(d) Adoption fee: \$10.

(2) In addition, if any injured animal is picked up, it must be taken to a veterinarian. Any costs incurred for treatment of such animals will be charged to the owner of such animals. Such bills must be paid to the veterinarian, or to the Town, before the animal is released.

B. Rabies. Before any dog is released, proof of rabies vaccination must be proven with an up-to-date dog license.

C. Notice and receipts. All animal owners will be given a detailed account of fees and reimbursements.

D. Payments. All payments will be made at the Town Clerk's Office, to the Town Clerk. The Town Clerk will give the animal owner a receipt for payment.

E. In addition to the above, the Town and the Animal Control Officer shall follow all Agriculture and Markets Law regulations and laws when processing dogs and animals.

§ 62-13. Licensing of dogs; fees.

A. All dogs in the Town of New Berlin must be licensed with the Town Clerk by the age of four months and are required to present a current certificate of rabies vaccination at the time of licensing or the renewal of an existing license.

B. All dog licenses will be for a period of one year and will expire at the end of the month one year from the date of issue.

C. Fees for licensing of dogs. The fee for a spayed or neutered dog will be \$8, and the fee for an unspayed or unneutered dog will be \$15, with such fees being reviewed by the Town Board periodically and changed by a resolution of the Town Board, if deemed necessary.

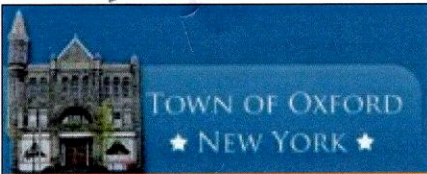
D. Enumeration fee. When the Town Board determines the need for a dog enumeration, a fee of \$5 will be assessed to all dogs found unlicensed or renewed at the time the enumeration is conducted.

- E. Purebred license. The Town of New Berlin will not be issuing purebred or kennel licenses. All dogs will be licensed individually as per the fee system stated above.
- F. Service dogs. The Town of New Berlin will not require a license for any guide dog, service dog, hearing dog or detection dog.
- G. The Town of New Berlin does not allow the licensing of dogs by a shelter. The shelter must send the adoptive dog owners to the Town Clerk of the town or city in which the dog will be harbored for licensing or to the Town Clerk of the Town of New Berlin where the shelter is located for the purchase of the license for adoption purposes.
- H. All dog licenses may be purchased by visiting the Town offices or by regular mail. If licensing or renewing a license by mail, the appropriate fee must accompany the forms. There will be no refund of fees.
- I. All fees will be used in funding the administration of the Dog Control Law of the Town of New Berlin.

Article II. Animals at Large

§ 62-20. Penalties for offenses.

Any person who violates any provision of this article shall be punished by a fine not to exceed \$100 or imprisonment for not more than five days, or both such fine and imprisonment, for the first conviction, together with such restitution for damages caused. For a second conviction within five years the fine shall not exceed \$150 or imprisonment for not more than 10 days, or both such fine and imprisonment and restitution for damages. For a third or subsequent conviction within five years, the fine shall not exceed \$250 or imprisonment for not more than 15 days, or both such fine and imprisonment and restitution for damages caused.



- Home
- Government
- Form Downloads
- Dog Licensing
- Notices
- Employment
- Subdivisions
- Town Pool
- Town Property Tax
- Contact

Town of Oxford

The Town of Oxford, NY encompasses approximately 132 square miles, and includes the Village of Oxford, which is about 1 square mile in size. Often confused for one another, the Oxford Village Government is responsible for what takes place only within that smaller area and is separate from the Oxford Town Government. The Town Government is responsible for overseeing all the communities within that larger area, handling road maintenance, the community pool and more.

Oxford-Final-Assessment-Roll-2016
Oxford-Tax-Roll-2017

Dog License Information

**How do I license my dog?
Licensing your dog is easy!**

- You can come to the Town Clerk's Office with CURRENT RABIES CERTIFICATE and payment or print out a New Dog Licensing Form found below. Simply follow the directions and return the completed form, required documentation, along with payment by MAIL, IN PERSON., or TOWN/VILLAGE DROP BOX located on Village side at the Oxford Town Clerk's Office located at 20 Lafayette Park.
- **Fee: \$7 Spayed/neutered, \$15 not spayed/neutered**
- Every year we will mail you a renewal license for your convenience.
- Any dog found to be unlicensed will be subject to an appearance ticket and a fine.

The Dog Control Officer (DCO) is appointed by the Town to assist in the enforcement of NYS Dept. of Ag & Markets Article 7: Licensing, Identification and Control of Dogs and local laws. The DCO is authorized to serve appearance tickets when violations of Article 7 or local laws have been committed. Any person who observes a dog in violation of these laws may file a complaint with the DCO. Any dog running loose may be picked up by the DCO and transported to the Chenango County SPCA, resulting in an additional fee charged to the owner by the SPCA prior to the dog's release.

Please see below New Dog License Form download, links for local rabies clinics and rabies information:

- [New Dog License Form](#)
- **NYS Dept Of Health Rabies information :**
<https://www.co.chenango.ny.us/public-health/nursing/rabies-treatment.php>
- **NYS Dept of Health Free Rabies Clinics thought Chenango County :**
<https://apps3.health.ny.gov/doh2/applinks/cdmspr/2/counties>
- **PET VET Clinic held at local Tractor Supply's:**
<https://petvet.vippetcare.com/find-a-location/?brand=4>
- [Oxford Local Town Dog Law](#)

**For more information, contact:
Phone: 607-843-6222 / Town Clerk email: townofoxfordny@gmail.com
Dog Control Officer Roger Barrows / Phone: 607-952-6025**

Meeting Dates

Town Board
Current Month: **May 08, 2024**
Next month: **June 12, 2024**
The town board meets every 2nd Wednesday of each month at 7:30 pm in the Village Office
Town Board Agenda Outline

Planning Board
Current Month: **May 21, 2024**
Next month: **June 18, 2024**
The town planning board meets every 3rd Tuesday of each month at 7:30 pm in the Village Office

- d. The renewal shall expire on the last day of the month in the same month that it was originally issued. (i.e, a license originally issued in January will always expire in January.)
- e. Renewing late, does not change the renewal month. The date of the original license will be used.
- f. Upon renewal the Town Clerk shall provide a validated license to the owner. The Clerk's copy shall be kept on file in accordance with the Records Retention and Disposition Schedule MU-1 issued by the New York State Archives and Records Administration.

6. License Fees.

- a. All applications for original licenses or renewals shall be accompanied by a fee established by resolution of the Oxford Town Board. The total fee for an unaltered dog shall be at least 8 dollars more than the fee for an altered dog.
- b. All revenue derived from such fees shall be the sole property of the Town of Oxford and shall be used only for controlling dogs and enforcing this Local Law and Article 7 of New York State Agriculture and Markets Law.
- c. No license fees are refundable or partially refundable in the event that a dog is lost, stolen, sold, given away, surrendered or deceased before the expiration of the license.
- d. An additional fee may be established by resolution of the Oxford Town Board should a dog be identified as unlicensed during an enumeration. Such additional fee shall be the property of the Town of Oxford and shall be used to pay the expenses incurred while conducting the enumeration. In the event the additional fees collected exceed the expenses incurred, such excess fees may be used for enforcing this Local Law.
- e. The fees set by the Town Board will include the Agriculture and Markets assessment for each altered dog and unaltered dog for the purpose of carrying out population control efforts as mandated by Article 7 of New York State Agriculture and Markets Law. These assessment fees shall be paid to the New York State Agriculture and Markets authorized agency on a monthly basis.
- f. Licenses delinquent for 45 days or more will be charged \$25.00 plus the regular license fee.
- g. The Impoundment redemption fee for dog's owner wishing to redeem their dog from the CSPCA will be \$75.00 for each dog redeemed, plus the shelter's usual daily boarding fees for dogs which are held beyond the normal five day holding period per shelter's contract.
- h. All fee changes will be established by resolution of the Oxford Town Board as deemed necessary.

7. Exemptions to License Fees. Licenses for any guide dog, hearing dog, service dog, war dog, working search dog, detection dog, police work dog or therapy dog shall be exempt from license fees. Each copy of any license for such dogs shall be conspicuously marked "Guide Dog", "Hearing Dog", "Service Dog", "Working Search Dog", "War Dog", "Detection Dog", "Police Work Dog", or "Therapy Dog", as may be appropriate, by the Town Clerk.

8. Identification of dogs.

- a. When a dog is originally licensed, a Town of Oxford identification number will be assigned and an identification tag shall be issued, which shall be worn by the dog at all times.
- b. Existing New York State Agriculture and Markets dog licenses being renewed or transferred in from another municipality shall be assigned a Town of Oxford identification number and an identification tag shall be issued. The New York State Agriculture and Markets tag or other municipality's tag shall be surrendered to the Town Clerk and the Town of Oxford tag shall be worn by the dog at all times.
- c. A dog participating in a dog show is exempted from wearing an identification tag only for the duration of the show.

Sherburne

7. The seizure of any dog shall not relieve any person from any violation of this Local Law or New York State Agriculture and Markets Law.

Section 10. Complaint.

1. Any Town-designated Dog Control Officer or Agency having reasonable cause to believe that a violation of this Local Law has been committed in his/her presence shall issue and serve upon such person an appearance ticket for such violation.
2. Any person who observes a dog in violation of this Local Law may file a complaint, under oath, with a Town-designated Dog Control Officer or Agency specifying the nature of the violation, the date thereof, a description of the dog, the location of the violation and the name and residence, if known, of the owner of such dog. Such complaint may serve as the basis for enforcing the provisions of this Local Law.
3. Upon receipt by the Town-designated Dog Control Officer or Agency of any such complaint, that Officer or Agency shall issue an appearance ticket to the alleged owner of the dog to appear before the Town Court at a date and time specified.

Section 11. Penalties. ^{A Conv.} A violation of this Local Law shall be punishable by

1. A fine of not less than twenty-five dollars (\$25), except:
2. Where a person is found to have violated this Local Law or any prior Town Dog Law within the preceding five years, the fine may be not less than fifty dollars (\$50) and
3. Where the person is found to have violated this Local Law or any prior Town Dog Law two or more times within the preceding five years, it shall be punishable by a fine of not less than one hundred dollars (\$100) or imprisonment for not more than fifteen (15) days, or both.

Section 12. Disposition of Fines.

Notwithstanding any other provision of law, all moneys collected as fines or penalties by any municipality as a result of any prosecution for violations of the provisions of this Local Law or Article 7 of New York State Agriculture and Markets Law and all bail forfeitures by persons charged with such violations shall be the property of the municipality and shall be paid to the financial officer of such municipality. Such moneys shall be used only for controlling dogs and enforcing this Local Law. Said revenue may also be used to subsidize the spaying or neutering of dogs, any facility as authorized under Article 7 of New York State Agriculture and Markets Law, and subsidizing public humane education programs in responsible dog ownership.

Section 13. Nonliability.

No action shall be maintained against the Town, any Village within the Town, the Dog Control Officer, or any person or persons lawfully authorized by the Town when performing duties pursuant to this Local Law or New York State Agriculture and Markets Law to recover the possession or value of any dog, or for damages for injury or compensation for the destruction of any dog seized or destroyed pursuant to the provisions of this Local Law or New York State Agriculture and Markets Law.

Norwich

For dogs that are 4 months of age or older and reside in the Town of Norwich. **Residence is determined by the town in which the property taxes are paid. This may or may not be the same as the residential mailing address.** Proof of current rabies vaccination and proof of spay/neuter (if applicable) is mandatory to license your dog(s).

Dog License Fees	1 Year
Unspayed/Unneutered	\$14
Spayed/Neutered	\$7
Tag Replacement	\$2
Delinquent fee if 30 or more days past due per dog	\$25

A renewal license will be mailed yearly. Please be sure to notify Town Clerk of any address change.

Dog Licensing Form

Dog License Local Law

Dog License Renewals may be left in the drop box for your convenience. If the Rabies on file has expired (indicated on your renewal form), you may leave the current Rabies Certificate in the drop box with the renewal form and I will mail it back to you after making a photo copy for my records.

Questions or concerns can be emailed to the Town Clerk - **clerk@townofnorwichny.gov**

OR

Messages may be left on the Town Clerk's Voicemail at 337-2301. Please speak clearly and leave a call-back number.

If your dog is being held at the Chenango County SPCA, Dog Redemption Fees may be paid directly to the Chenango County SPCA when the Town Clerk's Office is closed.

Thank you.

**TOWN OF PITTSFIELD
PROPOSED
LOCAL LAW NO. 03 OF THE YEAR 2022**

Dog Licensing Fee Amendment to Local Law 2016-01, Section 6

SECTION 6: Dog License Fees

The Town Board of the Town of Pittsfield has established the following licensing fees for a one-year license:

- a. A dog license for a spayed or neutered dog will be \$10.00.
- b. A dog license for an unspayed or unneutered dog will be \$20.00,
- c. A dog license for a spayed or neutered dog will be assessed a \$1.00 surcharge for the NYS Animal Population Control Fund.
- d. A dog license for an unspayed or unneutered dog will be assessed a \$3.00 surcharge for the NYS Animal Population Control Fund.
- e. Any dog which is licensed as a result of a dog enumeration will be assessed a one-time surcharge of \$20.00.
- f. The cost for a replacement tag will be \$3.00
- g. Late fees will be assessed as follows: \$10.00 for 10-30 days overdue, \$20.00 for 31-60 days overdue, \$40.00 for 61-90 days
- h. A dog found running loose that ends up being impounded will be assessed a \$ 50.00 reclaiming fee.

**Town of New Berlin Planning Board
Minutes – April 4, 2024**

Meeting opened with the pledge to the flag

Open discussion with the public

**New Business
Presentations**

6:00 pm Chuck Miller 293 Warner Hill Road New Berlin NY cell [REDACTED] simple subdivision .We reviewed survey and simple subdivision paperwork. Motion made by Jeff to approve subdivision 2nd by Kathy VC

6:30pm Andy Orzeck (Joe Orzeck) Angel Hill Road New Berlin NY Joe cell [REDACTED] Andy [REDACTED] minor subdivision. Mr Orzeck did not attend meeting , we will cancel public meeting scheduled for April 9th ,we will wait to hear if he wishes to continue the process.

Old Business

Approval of the March 7,2024 minutes ,motion to approve minutes 1st Gary2nd Jeff VC

Our next meeting is May 2, 2024

Adjourn -motion to adjourn 1st Jeff 2nd Kathy VC

Resolution # 25 2024 AUTHORIZATION TO PAY THE AUDITED VOUCHERS

ABSTRACT OF AUDITED VOUCHERS

TOWN OF NEW BERLIN NY

DATE OF AUDIT: 5/13/2024

AUDITED BY: Sarah Wales-Wright

BE IT RESOLVED, hereby authorizing the Town Board to pay the following audited vouchers:

GENERAL FUND: _____

TOV FUND: _____

DA FUND: _____

DB FUND: _____

SL FUND: _____

FX FUND: _____

Resolution introduced by:

Seconded by:

Roll Call Vote:

CHRISTIAN: PARKS: RIFANBURG: STOCKWELL: WALES-WRIGHT:

YES: NO: ABSENT: ABSTAIN:

CARRIED: NOT CARRIED:

SEAL

DATED

Deborah A Barker, Town Clerk

7:46 AM

04/09/24

**TOWN OF NEW BERLIN
600.01 GENERAL FUND**

As of April 9, 2024

*Due pay
(Clerk)*

Type	Date	Num	Due Date	Split	Open Balance
AT & T Mobility					
Bill	04/08/2024	4499	04/18/2024	A51324.1.0 Garage C/E	91.98
Bill	04/08/2024	4498	04/18/2024	A73104.1.0 Youth Program C/E	80.99
Total AT & T Mobility					172.97
Bishop Printshop, Inc.					
Bill	04/08/2024	4502	04/18/2024	A1670.4 Central Print/Mail	190.00
Total Bishop Printshop, Inc.					190.00
Village of New Berlin					
Bill	04/08/2024	4354	04/18/2024	A51324.1.0 Garage C/E	80.00
Bill	04/08/2024	4353	04/18/2024	A1620.4 Buildings CE	80.03
Total Village of New Berlin					160.03
TOTAL					523.00

11:41 AM
04/18/24

TOWN OF NEW BERLIN
600.01 GENERAL FUND
As of April 18, 2024

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Due Date</u>	<u>Split</u>
NYSTCA				
Bill	04/18/2024	4358	04/28/2024	A1410.4 Town Clerk CE
Total NYSTCA				
TOTAL				

TOWN OF NEW BERLIN
600.01 GENERAL FUND
As of April 23, 2024

Type	Date	Num	Due Date	Split	Open Balance
AT & T Mobility					
Bill	04/19/2024	4369	04/29/2024	A31204.4.0 Police CE	27.72
Total AT & T Mobility					27.72
Cardmember Service					
Bill	04/19/2024	4355	04/29/2024	A51324.1.0 Garage C/E	652.65
Bill	04/19/2024	4361	04/29/2024	A73104.1.0 Youth Program C/E	159.99
Total Cardmember Service					812.64
Casella					
Bill	04/19/2024	4363	04/29/2024	A1620.4 Buildings CE	30.00
Total Casella					30.00
Deborah Barker					
Bill	04/23/2024	4255	05/03/2024	A1410.4 Town Clerk CE	726.00
Total Deborah Barker					726.00
Frontier					
Bill	04/19/2024	4366	04/29/2024	A1620.4 Buildings CE	1,002.85
Total Frontier					1,002.85
MetLife - Group Benefits					
Bill	04/19/2024	4370	04/29/2024	A90458.1.0 Life Ins	19.76
Total MetLife - Group Benefits					19.76
NYSTCA					
Bill	04/18/2024	4358	04/28/2024	A1410.4 Town Clerk CE	250.00
Total NYSTCA					250.00
Pitney Bowes Bank Inc					
Bill	04/19/2024	4350	04/29/2024	A1670.4 Central Print/Mail	91.48
Total Pitney Bowes Bank Inc					91.48
The Night Shift Inc					
Bill	04/19/2024	4368	04/29/2024	A1620.4 Buildings CE	436.72
Total The Night Shift Inc					436.72
TOTAL					3,397.17

Can't be paid until
it has been charged ←

← 652.65
2,744.52

TOWN OF NEW BERLIN
600.01 GENERAL FUND

As of May 7, 2024

Type	Date	Num	Due Date	Split	Open Balance
AT & T Mobility					
Bill	05/07/2024	4401	05/17/2024	A73104.1.0 Youth Program C/E	78.49
Bill	05/07/2024	4400	05/17/2024	A51324.1.0 Garage C/E	89.48
Total AT & T Mobility					167.97
Cardmember Service					
Bill	05/03/2024	4382	05/13/2024	A1410.4 Town Clerk CE	281.32
Bill	05/03/2024	4481	05/13/2024	A31204.4.0 Police CE	22.39
Bill	05/03/2024	4480	05/13/2024	A31202.2 Police Equip	61.99
Bill	04/30/2024	4383	05/10/2024	A12204.1.0 Supervisor CE	200.00
Bill	05/07/2024	4399	05/17/2024	-SPLIT-	22.09
Total Cardmember Service					587.79
Harbor Freight					
Bill	05/03/2024	4367	05/13/2024	A11104.1.0 Justice CE	299.99
Total Harbor Freight					299.99
NYSEG-507					
Bill	05/03/2024	4373	05/13/2024	A73104.1.0 Youth Program C/E	15.20
Total NYSEG-507					15.20
NYSEG-556					
Bill	05/03/2024	4373	05/13/2024	A73104.1.0 Youth Program C/E	15.20
Total NYSEG-556					15.20
NYSEG-585					
Bill	05/03/2024	4378	05/13/2024	A51324.1.0 Garage C/E	119.42
Total NYSEG-585					119.42
NYSEG-593					
Bill	05/03/2024	4378	05/13/2024	A51324.1.0 Garage C/E	40.48
Total NYSEG-593					40.48
NYSEG-799					
Bill	05/03/2024	4373	05/13/2024	A73104.1.0 Youth Program C/E	13.37
Total NYSEG-799					13.37
NYSEG-935					
Bill	05/03/2024	4376	05/13/2024	A1620.4 Buildings CE	571.18
Total NYSEG-935					571.18
Office of The State Comptroller					
Bill	05/03/2024	4380	05/13/2024	A2610.1 Fines, Forfeits of Bail	1,138.00
Total Office of The State Comptroller					1,138.00
Pitney Bowes Bank Inc					
Bill	05/03/2024	4381	05/13/2024	A1670.4 Central Print/Mail	67.50
Bill	05/07/2024	4398	05/17/2024	A1670.4 Central Print/Mail	2,509.21
Total Pitney Bowes Bank Inc					2,576.71
Reese-Marshall Co. Inc.					
Bill	05/03/2024	4387	05/13/2024	A1620.4 Buildings CE	75.00
Bill	05/03/2024	4389	05/13/2024	A51324.1.0 Garage C/E	1,078.64
Total Reese-Marshall Co. Inc.					1,153.64
UNITED REFINING COMPANY					
Bill	05/03/2024	4390	05/13/2024	A31204.1.0.4 Police Gas C/E	370.60
Total UNITED REFINING COMPANY					370.60

12:23 PM

05/07/24

TOWN OF NEW BERLIN
600.01 GENERAL FUND
As of May 7, 2024

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Due Date</u>	<u>Split</u>	<u>Open Balance</u>
TOTAL					<u><u>7,069.55</u></u>

9:23 AM
04/23/24

TOWN OF NEW BERLIN
600.04 HWY DB FUND
As of April 23, 2024

Type	Date	Num	Due Date	Split	Open Balance
Casella					
Bill	04/19/2024	4362	04/29/2024	DB51104.4.0 Gen Repairs CE	80.00
Total Casella					80.00
Monroe Tractor & Implement Co					
Bill	04/23/2024	4257	05/03/2024	-SPLIT-	13,195.85
Total Monroe Tractor & Implement Co					13,195.85
TOTAL					13,275.85

12:26 PM

05/07/24

TOWN OF NEW BERLIN
600.3 DA HWY
As of May 7, 2024

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Split</u>	<u>Open Balance</u>
Reese-Marshall Co. Inc.				
Bill	05/03/2024	4388	DA51424 SNOW REMOVAL CE	2,153.40
Total Reese-Marshall Co. Inc.				2,153.40
UNITED REFINING COMPANY				
Bill	05/03/2024	4391	DA51424 SNOW REMOVAL CE	746.99
Total UNITED REFINING COMPANY				746.99
TOTAL				2,900.39

9:15 AM
04/23/24

TOWN OF NEW BERLIN
600.08 FX WATER
As of April 23, 2024

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Split</u>	<u>Open Balance</u>
NYSEG-216 Bill	04/15/2024	4356	FX83204.8.0 Source Pwr Pump CE	34.38
Total NYSEG-216				34.38
TOTAL				34.38

12:28 PM

05/07/24

TOWN OF NEW BERLIN
600.08 FX WATER
As of May 7, 2024

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Split</u>	<u>Open Balance</u>
Frontier Bill	05/03/2024	4375	FX83204.8.0 Source Pwr Pump CE	74.17
Total Frontier				74.17
TOTAL				74.17

7:46 AM

04/09/24

TOWN OF NEW BERLIN
600.07 SL LIGHTING DISTRICT
As of April 9, 2024

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Split</u>	<u>Open Balance</u>
NYSEG-053				
Bill	04/08/2024	4500	SL51824.4.71 SNB Lighting	274.53
Total NYSEG-053				274.53
NYSEG-061				
Bill	04/08/2024	4501	SL51824.4.72 Holmesville	152.78
Total NYSEG-061				152.78
TOTAL				427.31

TOWN OF NEW BERLIN
600.01 GENERAL FUND
As of May 13, 2024

Unpaids
(Clerk)

Type	Date	Num	Due Date	Split	Open Balance
B & H PROPERTY MAINTENANCE LLC					
Bill	05/08/2024	4403	05/18/2024	A73104.1.0 Youth Program C/E	110.46
Bill	05/08/2024	4403	05/18/2024	A73104.1.0 Youth Program C/E	1,076.40
Total B & H PROPERTY MAINTENANCE LLC					1,186.86
Barry Anderson					
Bill	05/08/2024	4394	05/18/2024	A2001 Mill Park Fees	490.00
Total Barry Anderson					490.00
Bishop Printshop, Inc.					
Bill	05/08/2024	4397	05/18/2024	A1670.4 Central Print/Mail	110.00
Total Bishop Printshop, Inc.					110.00
C&M Topsoil & Trucking LLC					
Bill	05/08/2024	12241	05/18/2024	A73104.1.0 Youth Program C/E	300.00
Total C&M Topsoil & Trucking LLC					300.00
Connie Lewis					
Bill	05/08/2024	4379	05/18/2024	A1410.4 Town Clerk CE	106.70
Total Connie Lewis					106.70
Edmunds GovTech Inc					
Bill	05/08/2024	4359	05/18/2024	A73104.1.0 Youth Program C/E	681.35
Total Edmunds GovTech Inc					681.35
Heidelberg Materials Northeast-NY LLC					
Bill	05/08/2024	12242	05/18/2024	A73104.1.0 Youth Program C/E	1,816.32
Total Heidelberg Materials Northeast-NY LLC					1,816.32
Homestead Pet & Farm Supply					
Bill	05/08/2024	12235	05/18/2024	A73104.1.0 Youth Program C/E	15.50
Total Homestead Pet & Farm Supply					15.50
Lowe's					
Bill	05/08/2024	12226	05/18/2024	A73104.1.0 Youth Program C/E	46.41
Bill	05/08/2024	12234	05/18/2024	A1620.4 Buildings CE	57.00
Total Lowe's					103.41
OFFICE DEPOT					
Bill	05/08/2024	4385	05/18/2024	A1410.4 Town Clerk CE	8.67
Bill	05/08/2024	4386	05/18/2024	A1620.41 Office Supplies	47.20
Total OFFICE DEPOT					55.87
The Evening Sun					
Bill	05/08/2024	4404	05/18/2024	A13554.1.0 Assessor CE	42.04
Total The Evening Sun					42.04
Tim Hansen					
Bill	05/08/2024	4384	05/18/2024	A1620.4 Buildings CE	63.00
Total Tim Hansen					63.00
Wendy Hackett					
Bill	05/08/2024	4393	05/18/2024	A2001 Mill Park Fees	75.00
Total Wendy Hackett					75.00
Williams Tire & Auto Inc.					
Bill	05/08/2024	4372	05/18/2024	A31204.4.0 Police CE	60.00
Total Williams Tire & Auto Inc.					60.00

3:28 PM
05/08/24

TOWN OF NEW BERLIN
600.01 GENERAL FUND
As of May 13, 2024

Type	Date	Num	Due Date	Split	Open Balance
TOTAL					<u>5,106.05</u>
					- 57.00
					<u>5,049.05</u>

3:29 PM
05/08/24

TOWN OF NEW BERLIN
600.04 HWY DB FUND
As of May 13, 2024

Type	Date	Num	Due Date	Split	Open Balance
Burts Truck Repair Inc.					
Bill	05/08/2024	12238	05/18/2024	DB51304.4.0 Machinery CE	20.00
Total Burts Truck Repair Inc.					20.00
Clinton Tractor & Implement Co.					
Bill	05/08/2024	12122	05/18/2024	DB51302.4.0 Machinery Equip	30,856.95
Total Clinton Tractor & Implement Co.					30,856.95
Curtis Lumber Co Inc.					
Bill	05/08/2024	12232	05/18/2024	DB51104.4.0 Gen Repairs CE	91.96
Total Curtis Lumber Co Inc.					91.96
EMERSON TESTING LLC					
Bill	05/08/2024	4374	05/18/2024	DB51104.4.0 Gen Repairs CE	270.00
Total EMERSON TESTING LLC					270.00
Gillee's Auto, Truck & Marine, Inc.					
Bill	05/08/2024	12244	05/18/2024	DB51304.4.0 Machinery CE	151.32
Total Gillee's Auto, Truck & Marine, Inc.					151.32
Homestead Pet & Farm Supply					
Bill	05/08/2024	12235	05/18/2024	DB51104.4.0 Gen Repairs CE	25.98
Total Homestead Pet & Farm Supply					25.98
Lowe's					
Bill	05/08/2024	12226	05/18/2024	DB51104.4.0 Gen Repairs CE	129.23
Bill	05/08/2024	12234	05/18/2024	DB51104.4.0 Gen Repairs CE	- 102.23
Total Lowe's					231.46
Suit-Kote Corporation					
Bill	05/08/2024	12243	05/18/2024	DB51124.4 Perm Rd Imp	6,807.86
Total Suit-Kote Corporation					6,807.86
The Evening Sun					
Bill	05/08/2024	4402	05/18/2024	DB51104.4.0 Gen Repairs CE	42.00
Total The Evening Sun					42.00
WINZER					
Bill	05/08/2024	12236	05/18/2024	DB51104.4.0 Gen Repairs CE	148.35
Total WINZER					148.35
TOTAL					38,645.88

- 102.23
38,543.65

TOWN OF NEW BERLIN
600.3 DA HWY
As of May 13, 2024

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Split</u>	<u>Open Balance</u>
American Blade Manufacturing, LLC				
Bill	05/08/2024	12239	DA51424 SNOW REMOVAL CE	248.75
Total American Blade Manufacturing, LLC				248.75
Cargill, Incorporated				
Bill	05/08/2024	12225	DA51424 SNOW REMOVAL CE	13,570.57
Total Cargill, Incorporated				13,570.57
Chemung Supply Corporation				
Bill	05/08/2024	12237	DA51424 SNOW REMOVAL CE	294.24
Total Chemung Supply Corporation				294.24
Gillee's Auto, Truck & Marine, Inc.				
Bill	05/08/2024	12244	DA51304.3	280.94
Total Gillee's Auto, Truck & Marine, Inc.				280.94
Steele Sales Inc.				
Bill	05/08/2024	12240	DA51424 SNOW REMOVAL CE	424.00
Total Steele Sales Inc.				424.00
Ted's Body Shop LLC				
Bill	05/08/2024	12246	DA51304.3	983.88
Total Ted's Body Shop LLC				983.88
TOTAL				15,802.38

TOWN OF NEW BERLIN
600.08 FX WATER
As of May 13, 2024

Type	Date	Num	Split	Open Balance
C&M Topsoil & Trucking LLC				
Bill	05/08/2024	12241	FX83204.8.0 Source Pwr Pump CE	180.00
Total C&M Topsoil & Trucking LLC				180.00
Curtis Lumber Co Inc.				
Bill	05/08/2024	4365	FX83204.8.0 Source Pwr Pump CE	7.47
Bill	05/08/2024	4364	FX83204.8.0 Source Pwr Pump CE	29.98
Total Curtis Lumber Co Inc.				37.45
WILLIAMSON LAW BOOK CO				
Bill	05/08/2024	4357	FX83204.8.0 Source Pwr Pump CE	1,376.00
Total WILLIAMSON LAW BOOK CO				1,376.00
TOTAL				1,593.45

TOWN OF NEW BERLIN

600.02 TOV

As of May 13, 2024

Type	Date	Num	Split	Open Balance
AJF ACCOUNTING & TAX SERVICES INC				
Bill	05/08/2024	4392	B1989.2.44 Prof & Tech Ser	1,295.08
Total AJF ACCOUNTING & TAX SERVICES INC				1,295.08
Intuit Payroll Services				
Bill	05/08/2024	4377	B1989.2.44 Prof & Tech Ser	1,830.00
Total Intuit Payroll Services				1,830.00
TOTAL				3,125.08

TOWN OF NEW BERLIN

Balance Sheet

As of May 8, 2024

	<u>May 8, 24</u>
ASSETS	
Current Assets	
Checking/Savings	
SNB WATER MONEY MARKET	
MONEY MARKET WATER	65,905.05
200.8 SNB WATER SAVINGS	65.49
	<hr/>
Total SNB WATER MONEY MARKET	65,970.54
ARPA MONEY MARKET	
ARPA MONEY MARKET	139,850.73
	<hr/>
Total ARPA MONEY MARKET	139,850.73
200.6 SF FIRE SAVINGS	1,988.61
200.95 FX CHECKING	13,542.35
200.96 Cons Checking	-765.96
200.99 TA CHECKING	23,079.24
B2 TOV MONEY MARKET	
MONEY MARKET BFUND TOV	14,523.30
B2 Reserve	75,562.79
	<hr/>
Total B2 TOV MONEY MARKET	90,086.09
DA HIGHWAY MONEY MARKET	
MONEY MARKET HWY DA	170,083.34
DA Reserve	88,233.04
	<hr/>
Total DA HIGHWAY MONEY MARKET	258,316.38
General Money Market	
MONEY MARKET GENERAL	422,308.68
DAM RESERVE	50,000.00
RLF ACCOUNT	81,806.28
General Reserve	343,420.13
Millbrook Reserve	16,031.43
Police PS Reserve	50,000.00
Police Reserve	34,826.06
Retirement Reserve	20,000.00
Tax Stabilization	30,000.00
Town Hall Reserve	56,377.34
General Money Market - Other	-33.44
	<hr/>
Total General Money Market	1,104,736.48
DB HWY MONEY MARKET	
MONEY MARKET HWY DB	441,333.96
DB TRUCK RESERVE	97,768.27
Hwy Reserve	175,292.63
	<hr/>
Total DB HWY MONEY MARKET	714,394.86
St Lighting Savings	
200.7 Street Light Savings	5,724.65
St Lighting Reserve	2,498.31
	<hr/>
Total St Lighting Savings	8,222.96
Total Checking/Savings	<hr/> 2,419,422.28
Accounts Receivable	
Accounts Receivable	893.99
	<hr/>
Total Accounts Receivable	893.99
Other Current Assets	
GENERAL DUE TO DUE FROM	2,615.34
WATER DUE TO DUE FROM	2,000.00
	<hr/>

TOWN OF NEW BERLIN
Balance Sheet
As of May 8, 2024

	<u>May 8, 24</u>
Total Other Current Assets	4,615.34
Total Current Assets	2,424,931.61
TOTAL ASSETS	<u>2,424,931.61</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
600.02 TOV	3,125.08
600.08 FX WATER FUND	1,593.45
600.3 DA HWY	15,802.38
600.4 HWY FUND DB OS OF VILLAG	38,645.88
A600.1 Gen Fund A Liabilities	5,106.05
Total Accounts Payable	64,272.84
Other Current Liabilities	
WATER SAVINGS DUE TO DUE FROM	2,000.00
LIGHTING DUE TO DUE FROM	2,615.34
Payroll Liabilities	
Payroll LiabilitiesTA25.9 UNION	271.26
Total Payroll Liabilities	271.26
Total Other Current Liabilities	4,886.60
Total Current Liabilities	69,159.44
Long Term Liabilities	
A688 ARPA	135,855.24
Total Long Term Liabilities	135,855.24
Total Liabilities	205,014.68
Equity	
Opening Balance Equity	590,364.86
Retained Earnings	943,743.44
Net Income	685,808.63
Total Equity	2,219,916.93
TOTAL LIABILITIES & EQUITY	<u>2,424,931.61</u>

TOWN OF NEW BERLIN
Profit & Loss Budget vs. Actual
 January through December 2024

	Jan - Dec 24	Budget	\$ Over Budget	% of Budget
Income				
A980 Revenues				
A1001.1 Real Property	567,800.00	567,800.00	0.00	100.0%
A1081.1 Pymts in Lieu Of	0.00	0.00	0.00	0.0%
A1090.1 Real Property Tx Int	1,736.51	7,000.00	-5,263.49	24.8%
A1120.1 Non Property Tax Dist	0.00	0.00	0.00	0.0%
A1255.1 TC Fees	192.50	800.00	-607.50	24.1%
A1550.1.0.15 Dog Kennel Fees	0.00	150.00	-150.00	0.0%
A1552.1 Dog Licenses	658.50	2,000.00	-1,341.50	32.9%
A1589.3 School Resource Ofc.	0.00	0.00	0.00	0.0%
A2001 Mill Park Fees	5,480.00	35,104.00	-29,624.00	15.6%
A2189.1 Gen Dept Income	0.00	0.00	0.00	0.0%
A2210.1 Ser Other Govt	98.17	0.00	98.17	100.0%
A2401.1 Interest & Earnings	11,940.99	1,000.00	10,940.99	1,194.1%
A2544.1 Licenses	30.91	200.00	-169.09	15.5%
A2610.1 Fines, Forfeits of Bail	6,693.57	15,000.00	-8,306.43	44.6%
A2690.1 Other Rev & Budget	11,332.06	0.00	11,332.06	100.0%
A2690.16 Other Rev	0.00	0.00	0.00	0.0%
A2705.1 Gifts & Donations	500.00	500.00	0.00	100.0%
A2770 Misc Income	0.00	0.00	0.00	0.0%
A3001.1 State per Capita Aid	0.00	14,701.00	-14,701.00	0.0%
A3005.1 Mortgage Tax	0.00	10,000.00	-10,000.00	0.0%
A3060.1 State Aid Grants	0.00	0.00	0.00	0.0%
A4089.1 Federal Aid Other	4,286.00	4,286.00	0.00	100.0%
A599 Appropriated Fund Balance	0.00	65,475.60	-65,475.60	0.0%
Total A980 Revenues	610,749.21	724,016.60	-113,267.39	84.4%
B980 Revenues				
B1001.2 Real Property Tax	11,808.00	11,808.00	0.00	100.0%
B1090.2 Real Property Tax Int	0.00	0.00	0.00	0.0%
B1120.2 Non Property Tax Dist	0.00	0.00	0.00	0.0%
B2115.2 Planning Board Fees	0.00	0.00	0.00	0.0%
B2401.2 Interest & Earnings	951.86	0.00	951.86	100.0%
B3820.2 State Aid Youth Program	0.00	0.00	0.00	0.0%
B599 Appropriated Fund Balance	0.00	8,892.00	-8,892.00	0.0%
B980 Revenues - Other	0.00	0.00	0.00	0.0%
Total B980 Revenues	12,759.86	20,700.00	-7,940.14	61.6%
DA980 Revenues				
DA1001.3 Real Property Tax	293,944.00	293,944.00	0.00	100.0%
DA2401.3 Interest & Earnings	2,398.00	0.00	2,398.00	100.0%
DA2690.3 Other Revenue & Budget	40,320.00	35,000.00	5,320.00	115.2%
DA599 Appropriated Fund Balance	0.00	0.00	0.00	0.0%
Total DA980 Revenues	336,662.00	328,944.00	7,718.00	102.3%
DB980 Revenues				
DB1001.4 Real Property Tax	163,509.00	163,509.00	0.00	100.0%
DB1120.4 Non Property Tax Dist	126,008.63	179,928.00	-53,919.37	70.0%
DB2300.4 Service to Other Gov't	0.00	0.00	0.00	0.0%
DB2401.4 Interest & Earnings	6,199.27	0.00	6,199.27	100.0%
DB2665.4 Sales of Equipment	0.00	0.00	0.00	0.0%
DB2770.4 Misc. Income	63.70	0.00	63.70	100.0%
DB3501.4 State Aid/CHIPS	0.00	143,000.00	-143,000.00	0.0%
DB5031.4 Interfund Transfer	0.00	0.00	0.00	0.0%
DB599 Appropriated Fund Balance	0.00	258,001.73	-258,001.73	0.0%
Total DB980 Revenues	295,780.60	744,438.73	-448,658.13	39.7%
FX980 Revenues				
FX1030.8 Debt Retirement	37,262.36	52,000.00	-14,737.64	71.7%
FX2120.8 Relieved Water Rents	11,500.00	11,500.00	0.00	100.0%
FX2140.8 Metered Water Sales	17,020.70	28,080.00	-11,059.30	60.6%
FX2148.8 Interest & Penalties	0.00	0.00	0.00	0.0%
FX2189.8 General Dept Income	294.94	0.00	294.94	100.0%
FX2401.8 Interes & Earnings	534.08	50.00	484.08	1,068.2%

TOWN OF NEW BERLIN

Profit & Loss Budget vs. Actual

January through December 2024

	Jan - Dec 24	Budget	\$ Over Budget	% of Budget
FX3991.8 Revenue Const Project	0.00	0.00	0.00	0.0%
FX5031.8 InterFunds Transfer In	0.00	0.00	0.00	0.0%
Total FX980 Revenues	66,612.08	91,630.00	-25,017.92	72.7%
SF980 Revenue				
SF 1001.6.61.1 Non property tax	40,200.00	40,200.00	0.00	100.0%
SF1001.6.61 Real Property	49,508.00	49,508.00	0.00	100.0%
SF1001.6.62 Real Property	172,698.00	172,698.00	0.00	100.0%
SF1120.6.61 Non Property Tax Di	0.00	0.00	0.00	0.0%
SF599 APPLIED FUND BALANCE	0.00	0.00	0.00	0.0%
Total SF980 Revenue	262,406.00	262,406.00	0.00	100.0%
SL980 Revenues				
SL1001.7.71 Real Property Tax	6,000.00	6,000.00	0.00	100.0%
SL1001.7.72 Real Property Tax	4,000.00	4,000.00	0.00	100.0%
SL2401.7.71 Interest	0.58	0.00	0.58	100.0%
SL599 APPROPRIATED FUND BALANCE	0.00	0.00	0.00	0.0%
Total SL980 Revenues	10,000.58	10,000.00	0.58	100.0%
Total Income	1,594,970.33	2,182,135.33	-587,165.00	73.1%
Gross Profit	1,594,970.33	2,182,135.33	-587,165.00	73.1%
Expense				
A522 Appropriation				
A10101.1.0 Town Board PS	6,859.19	19,177.00	-12,317.81	35.8%
A11101.1.0 Justice PS Judge	4,983.52	13,113.00	-8,129.48	38.0%
A11101.1.0.1 Justice PS Clerk	3,553.99	13,000.00	-9,446.01	27.3%
A11104.1.0 Justice CE	1,331.36	3,000.00	-1,668.64	44.4%
A11104.1.0.14 Justice Cont. JCA	0.00	0.00	0.00	0.0%
A12201.1.0 Supervisor PS	4,342.30	11,290.00	-6,947.70	38.5%
A12201.1.0.2 Supervisor ClerkPS	0.00	0.00	0.00	0.0%
A12202.1.0 Supervisor Equip	0.00	229.13	-229.13	0.0%
A1220.2.1.47 Super. EQ Reserve	0.00	250.00	-250.00	0.0%
A12204.1.0 Supervisor CE	2,089.10	1,889.10	200.00	110.6%
A13401.1.0 Supervisor PS Budget	980.80	2,550.00	-1,569.20	38.5%
A13551.1.0 Assessor PS	7,383.50	19,197.00	-11,813.50	38.5%
A13552.1.0 Assessor Equip	0.00	200.00	-200.00	0.0%
A13552.2.1.47 Assessor Eq Reser	0.00	50.00	-50.00	0.0%
A13554.1.0 Assessor CE	167.04	1,200.00	-1,032.96	13.9%
A1410.1 Town Clerk PS	17,014.20	44,237.00	-27,222.80	38.5%
A1410.1.0.2 Deputy Clerk PS	11,185.68	29,137.00	-17,951.32	38.4%
A1410.2 Town Clerk Equip	0.00	1,200.00	-1,200.00	0.0%
A1410.2.1.47 Town Clerk Eq Rese	0.00	1,450.00	-1,450.00	0.0%
A1410.4 Town Clerk CE	3,858.52	7,000.00	-3,141.48	55.1%
A14204.1.0 Attorney CE	3,500.00	5,000.00	-1,500.00	70.0%
A15893.1.0 School Resource Ofc.	0.00	0.00	0.00	0.0%
A1620.1 Buildings PS	0.00	0.00	0.00	0.0%
A1620.4 Buildings CE	26,173.23	37,721.66	-11,548.43	69.4%
A1620.41 Office Supplies	2.31	2,500.00	-2,497.69	0.1%
A1670.4 Central Print/Mail	5,262.08	5,000.00	262.08	105.2%
A19104.1.0 Unallocated Ins	-852.30	82,500.00	-83,352.30	-1.0%
A19204.1.0 Muni Assoc Dues	0.00	1,200.00	-1,200.00	0.0%
A1940.2 Purchase of Land	0.00	0.00	0.00	0.0%
A19904.1.0 Contingency Account	0.00	7,110.90	-7,110.90	0.0%
A31201.1.0.13 P/T Police	8,656.22	63,345.00	-54,688.78	13.7%
A31201.1.0.13.1 PT POLICE OIC	13,666.94	33,000.00	-19,333.06	41.4%
A31201.1.0.3 Full Time Police	21,158.34	56,650.00	-35,491.66	37.3%
A31202.2 Police Equip	13,866.12	22,449.94	-8,583.82	61.8%
A31202.2.1.47 Police Eq Reserve	0.00	2,500.00	-2,500.00	0.0%
A31204.1.0.4 Police Gas C/E	774.76	7,500.00	-6,725.24	10.3%
A31204.4.0 Police CE	16.29	8,700.00	-8,683.71	0.2%
A35204.1.0 Animal Control C/E	0.00	300.00	-300.00	0.0%
A36104.1.0 Examining Boards C/E	0.00	1,550.00	-1,550.00	0.0%
A40201.1.0 Regis. Vital Stat PS	0.00	1,002.00	-1,002.00	0.0%

TOWN OF NEW BERLIN

Profit & Loss Budget vs. Actual

January through December 2024

	Jan - Dec 24	Budget	\$ Over Budget	% of Budget
A50101.1.0 Highway Supt PS	23,200.00	60,320.00	-37,120.00	38.5%
A51324.1.0 Garage C/E	22,528.06	25,901.00	-3,372.94	87.0%
A73101.1.0 Youth Progs PS Hrly	0.00	15,104.00	-15,104.00	0.0%
A7310.1 Youth Programs PS Manage	0.00	3,400.00	-3,400.00	0.0%
A73101.1 Youth Progs PS	0.00	1,600.00	-1,600.00	0.0%
A73104.1.0 Youth Program C/E	4,812.74	15,000.00	-10,187.26	32.1%
A74504.1.0 Historical CE	0.00	500.00	-500.00	0.0%
A90108.1.0 State Retirement	27,860.00	45,000.00	-17,140.00	61.9%
A90308.1.0 SS/MEDCARE TOWN SHAR	10,760.20	32,000.00	-21,239.80	33.6%
A90458.1.0 Life Ins	79.04	400.00	-320.96	19.8%
A90608.1.0 Med Ins	9,238.46	14,286.00	-5,047.54	64.7%
Total A522 Appropriation	254,451.69	719,709.73	-465,258.04	35.4%
B522 Appropriation				
B1430.1 Planning Board PS	0.00	1,500.00	-1,500.00	0.0%
B16204.2.0 Buildings CE	0.00	0.00	0.00	0.0%
B1989.2.44 Prof & Tech Ser	10,246.16	19,000.00	-8,753.84	53.9%
B80204.4 Planning CE	12.39	200.00	-187.61	6.2%
Total B522 Appropriation	10,258.55	20,700.00	-10,441.45	49.6%
DA522 Appropriation				
DA51304.3	1,264.82			
DA 51302.3.47 MACH EQ RES	0.00	5,000.00	-5,000.00	0.0%
DA51421 SNOW REMOVAL PS	86,631.14	143,000.00	-56,368.86	60.6%
DA51424 SNOW REMOVAL CE	85,026.12	168,944.00	-83,917.88	50.3%
DA90308.8 SS& MED	6,627.28	12,000.00	-5,372.72	55.2%
Total DA522 Appropriation	179,549.36	328,944.00	-149,394.64	54.6%
DB522 Appropriation				
DB51101.4.0Gen Repairs PS	5,520.00	110,000.00	-104,480.00	5.0%
DB51104.4.0 Gen Repairs CE	20,123.05	77,600.00	-57,476.95	25.9%
DB51124.4 Perm Rd Imp	8,291.30	143,000.00	-134,708.70	5.8%
DB51302.4.0 Machinery Equip	31,722.70	258,865.00	-227,142.30	12.3%
DB51302.4.47 MACH EQ RESERVE	0.00	5,000.00	-5,000.00	0.0%
DB51304.4.0 Machinery CE	35,395.88	36,136.73	-740.85	97.9%
DB51401.1 Brush & Weeds PS	408.00	13,000.00	-12,592.00	3.1%
DB51404.4.0 Brush & Weeds CE	222.12	4,500.00	-4,277.88	4.9%
DB90108.4.0 State Retirement	30,276.00	45,000.00	-14,724.00	67.3%
DB90458.4.0 Life Insurance	0.00	337.00	-337.00	0.0%
DB90608.4.0 Medicare/Soc. Sec	0.00	11,000.00	-11,000.00	0.0%
DB90608.8 Medical Insurance	20,629.41	40,000.00	-19,370.59	51.6%
Total DB522 Appropriation	152,588.46	744,438.73	-591,850.27	20.5%
FX522 Water Fund Appropriation				
FX16704.8.0 Central Print/Mail	0.00	800.00	-800.00	0.0%
FX83101.8.0 Admin Rent Coll. PS	1,153.80	3,000.00	-1,846.20	38.5%
FX83201.8.0 Source Pwr Pump PS	5,961.50	15,550.00	-9,588.50	38.3%
FX83204.8.0 Source Pwr Pump CE	11,200.27	12,730.00	-1,529.73	88.0%
FX83204.8.0 SoPwr Pump CE ARPA	4,286.00	4,286.00	0.00	100.0%
FX83301.8.0 Operator Trainee PS	0.00	1,250.00	-1,250.00	0.0%
FX83304.8.0 Purificaion CE	735.20	3,000.00	-2,264.80	24.5%
FX90108.8.0 State Retirement	0.00	1,100.00	-1,100.00	0.0%
FX90308.8.0 Medicare/Soc Sec	489.91	2,000.00	-1,510.09	24.5%
FX97306.8.0 Bon Pr Old Upgrade	10,800.00	10,800.00	0.00	100.0%
FX97306.8.0.1 Bond PR New	31,250.00	32,250.00	-1,000.00	96.9%
FX97306.8.9 Bond Int Old Upgrad	2,818.00	9,150.00	-6,332.00	30.8%
Total FX522 Water Fund Appropriation	68,694.68	95,916.00	-27,221.32	71.6%
SF522 Appropriation				
SF34104.6.61 VNB FIRE	49,507.61	49,508.00	-0.39	100.0%
SF34104.6.61.1 VNB AMBULANCE	40,200.00	40,200.00	0.00	100.0%
SF34104.6.62 SNB Fire Dist	172,697.96	172,698.00	-0.04	100.0%

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05/08/24

Accrual Basis

TOWN OF NEW BERLIN
Profit & Loss Budget vs. Actual
January through December 2024

	<u>Jan - Dec 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Total SF522 Appropriation	262,405.57	262,406.00	-0.43	100.0%
SL522 Appropriation				
SL51824.4.71 SNB Lighting	2,782.03	6,000.00	-3,217.97	46.4%
SL51824.4.72 Holmesville	1,500.09	4,000.00	-2,499.91	37.5%
Total SL522 Appropriation	4,282.12	10,000.00	-5,717.88	42.8%
Total Expense	932,230.43	2,182,114.46	-1,249,884.03	42.7%
Net Income	<u>662,739.90</u>	<u>20.87</u>	<u>662,719.03</u>	<u>3,175,562.5%</u>

≡ Menu

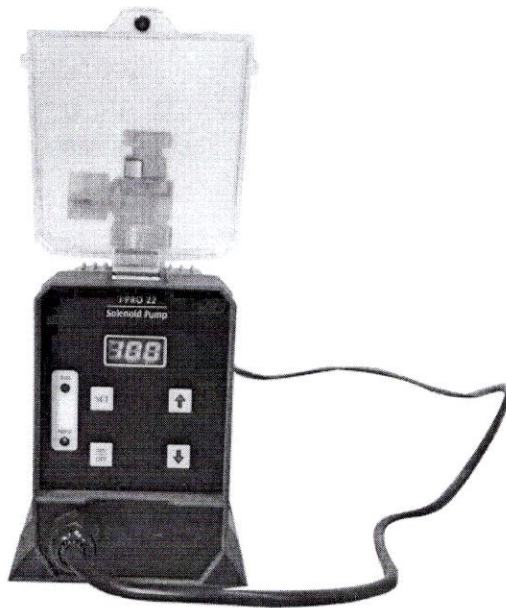


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J-PRO-22 Dual Voltage Metering Pump 110-230V PVDF For Acids

\$ 799.00



FREQUENTLY BOUGHT TOGETHER



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(<https://www.cleanwaterstore.com/citric-acid/ban-t-citric-acid-15-lb-case-of-12.html>) Ban-T Citric Acid 1.5 Lb. Case Of 12

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\$249.00



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(<https://www.cleanwaterstore.com/citric-acid/ban-t-citric-acid-45-lb.html>) Ban-T Citric Acid 45 lb.

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\$449.00

\$799.00 ~~\$1,049.00~~ List Price


What Type of Water Treatment System Do I Need?

STARTING AT \$50/MO OR 0% APR WITH [affirm](#). SEE IF YOU QUALIFY


Choose 5, 15 or 35 Gal Solution Tank Size:

No Solution Tank Included -\$30.00 


Spin-Down Auto-Flush Pre-Filter Offer:

No thanks 

Choose Optional Static Mixer:

No Mixer Needed 

Add a Free pH Test Kit? Normally \$19:

No Thanks, I don't need a Free pH Kit 



In Stock!

-

1

+

ADD TO CART



OVERVIEW

- Versatile Metering Pump Easy to Install and Adjust Works over a wide range of water flow rates for most home water wells
- PVDF Material, good for acids or alkali or concentrated chlorine or hydrogen peroxide
- Works for line pressures up to 110 PSI Dual Voltage: works on both 110v and 220v power
- Low power consumption: uses only 22 watts of power or 0.2 amps
- Stroke frequency adjustable from 0 to 100 strokes per minute Digital speed adjustment makes adjusting the pump fast and easy for incredibly accurate injection
- De-gassing vent built-in makes the pump great for chlorination use

[READ FULL DESCRIPTION](#) 

DESCRIPTION

SPECS

WARRANTY

DOCUMENTS

1 Year Warranty. 90 Day Money Back Guarantee. We guarantee it works great for you or your money back.

1 Year Warranty from date of delivery.

If your pump fails under warranty, please call or email our office to obtain a Returns Good Authorization Number before sending us back the pump for repair or replacement under the warranty. No returns can be accepted without an RGA number.

The Warranty covers repair and/or replacement of the metering pump but not shipping costs.

While defects are rare, we do our best to respond to warranty returns fast as we can. Please allow 3 to 5 business days after pump has been returned for your pump to be repaired or a new one supplied under the warranty agreement.

If the water supply and its continuous operation are critical, a back-up pump should be on hand. Shipping charges are not covered under warranty.. Any expedited shipping (overnight, 2-day, etc.) is the customer's responsibility.

Conditions Not Covered by the Warranty:

Power surges or outages that cause pump failure are not covered under warranty.

Vibbard Electrical Contracting, LLC

391 Gregory Road
Burlington Flats, NY 13315
(607) 316-5692

Customer Information:

04/17/2024

South New Berlin Water Treatment Plant
Email: townofnewberlin.wendy@gmail.com

Below you will see a detailed outline of the agreed upon work that will be performed and completed.

Estimate for Generator

Tasks:

- the coordination of the utility company to pull meter/reset meter
- the replacement of 200-amp main fusible disconnect switch
- the removal of manual transfer switch
- the removal of old manual generator outlet
- the installation of new 200-amp Kohler transfer switch
- the installation of a new 120/208 Kohler liquid cooled LP/NG generator
- the installation of new 2" rigid pipe from transfer switch to generator location via surface mount on exterior of building
- the installation of 2" metallic liquid tight from building to generator
- the installation of properly sized feeder wires from transfer switch to generator
- the installation of new feeder wires were necessary
- the installation of new conduit and fittings were needed
- the installation of making proper terminations
- the coordination of a third party electrical inspection

This proposal includes: the cost of a third-party electrical inspection, all necessary disconnects, wire, conduit and fittings, straps, and fasteners.

This proposal does not include: the construction of the generator pad.

Changes, add ons, and any unforeseeable events may be an additional charge.

Price:

Thirty Thousand Three Hundred and 00/100

\$30,300.00

Payments are as follows: \$24,700 to start. \$5,600.00 upon completion of tasks.

Customer Signature _____ Date _____

Contractor Signature _____ Date _____

TOWN OF NEW BERLIN

RESOLUTION #26 OF 2024 AUTHORIZING THE AMENDMENT OF THE BUDGET TO RECORD THE TRANSFER OF MONEY FROM THE HIGHWAY RESERVE ACCOUNT OF THE AMOUNT OF \$13,346.60 TO BE PUT IN THE DB HIGHWAY 51104.4 GENERAL REPAIRS CE

WHEREAS, THE TOWN COLLECTED AN INSURANCE CHECK FOR REPAIRS AND FEES FOR A DAMAGED TRACTOR (MINUS OUR POLICY DEDUCTIBLE). WE ALSO ADDED WHEEL WEIGHTS FOR AN ADDITIONAL AMOUNT DUE. CHECK WAS TO BE PAID TO MONROE TRACTOR IN 2023. THIS WAS OVERLOOKED AND UNPAID IN 2023.

NOW THEREFORE BE IT NOW RESOLVED: BY THE TOWN OF NEW BERLIN BOARD

RESOLUTION INTRODUCED BY:

SECONDED BY:

ROLL CALL VOTE:

PARKS RIFANBURG STOCKWELL WALES-WRIGHT CHRISTIAN

YES: NO: ABSENTION: ABSENT:

CARRIED: NOT CARRIED:

Seal

TOWN OF NEW BERLIN

RESOLUTION #27 OF 2024 AUTHORIZING THE AMENDMENT OF THE BUDGET TO RECORD THE TRANSFER OF MONEY FROM DEPUTY CLERK PS LINE A1410.1.02 OF THE AMOUNT OF \$6,304 TO THE NEW CLERK OF THE SUPERVISOR LINE

WHEREAS, THE TOWN HAS VOTED TO REDUCE THE DEPUTY CLERK'S HOURS BY 12 HOURS PER WEEK. THESE FUNDS/ HOURS WILL NOW BE ALLOCATED TO A NEW CLERK TO THE SUPERVISOR POSITION. THIS POSITION WILL BE EFFECTIVE 5/20/24.

NOW THEREFORE BE IT NOW RESOLVED: BY THE TOWN OF NEW BERLIN BOARD

RESOLUTION INTRODUCED BY:

SECONDED BY:

ROLL CALL VOTE:

PARKS RIFANBURG STOCKWELL WALES-WRIGHT CHRISTIAN

YES: NO: ABSENTION: ABSENT:

CARRIED: NOT CARRIED:

Seal

DATED: _____

TOWN OF NEW BERLIN

**RESOLUTION #28 OF 2024 AUTHORIZING THE APPOINTMENT OF CONNIE LEWIS
TO CLERK TO THE SUPERVISOR**

WHEREAS, THE TOWN APPOINTS CONNIE LEWIS TO THE POSITION OF CLERK TO THE
SUPERVISOR EFFECTIVE 5/20/24 FOR 12 HOURS PER WEEK.

NOW THEREFORE BE IT NOW RESOLVED: BY THE TOWN OF NEW BERLIN BOARD

RESOLUTION INTRODUCED BY:

SECONDED BY:

ROLL CALL VOTE:

PARKS RIFANBURG STOCKWELL WALES-WRIGHT CHRISTIAN

YES: NO: ABSENTION: ABSENT:

CARRIED: NOT CARRIED:

Seal

DATED:

Deborah A Barker, Town Clerk

TOWN OF NEW BERLIN MEMORANDUM

Wendy Rifanburg, Town Supervisor

P. O. Box 845

30 North Main Street

New Berlin, NY 13411

Telephone 607-847- 8910

Fax 607-847- 6158

TO: Deborah Barker, Town of New Berlin Clerk

FROM: Town of New Berlin Council

DATE: April 15th, 2024

SUBJECT: Town of New Berlin Website File Postings

The Town of New Berlin Council is writing to inform you of a financial and personal safety issue that resulted from your actions. While reviewing the Town of New Berlin website for updates, it was observed that "Board Packets" was a new section on the website and included documents with confidential data that was not redacted. This included information such as full bank account numbers, the personal address for an employee, and serial numbers for network equipment. The provision of this information put the Town of New Berlin at financial risk, the Officer In Charge at personal safety risk, and the Town of New Berlin technological network at hacking risk. This also put the Village of New Berlin at financial risk, due to the exposure of the EMS bank account numbers.

As a result of these actions, and to protect the Town of New Berlin from further exposure, the uploaded documents were removed from the website, all new bank accounts were opened with our financial institution, the Village opened a replacement account for their EMS funds, and documents were redacted before being re-uploaded to the website to comply with Open Meetings Law. The Town of New Berlin Council has also been advised by our financial institution to redact the 4 digit reference to accounts on various financial reports, as well as resolutions and any other documents, before posting.

The Town of New Berlin Council is quite disturbed that the decision to post this information was not shared with us, as a simple discussion beforehand could have prevented this from happening to begin with. To avoid problems like this the future, it is requested that you communicate and discuss any substantive changes in the website prior to their being put online, and to be sure that any changes on the website do not expose the Town to potential risks.

Regards,

Wendy Rifanburg, Town of New Berlin Supervisor

TOWN OF NEW BERLIN

Deborah A Barker, Town Clerk
P. O. Box 845
30 North Main Street
New Berlin, NY 13411

Telephone 607-847- 8909
Fax 607-847- 6158
Email: townofnewberlin@gmail.com
Website: townofnewberlin.org

5/8/2024

Town of New Berlin Town Board

I received your memorandum in reference to the sensitive documents uploaded as a part of the Board packet. As we discussed in the committee meeting held on April 30, 2024, these documents were uploaded by law and I agree had it been known that the account numbers were on the reports they would have been redacted. The packets being uploaded is not a new event as I have sporadically uploaded them since 2022. I should have been doing it each month.

The financial reports in question did not include account numbers in the past, these account numbers were added when the bank accounts were changed. I am not in control of the setup of these reports, I print and add them as part of the Board meeting packets to be discussed in the open public meeting. They have all since been redacted and removed from future reports in QuickBooks.

The resolutions never had bank account numbers as these are all public information, once Supervisor Rifanburg started typing the resolutions the bank account numbers were added. They have since been redacted and re-uploaded. I ask that they no longer be used on public documents as redaction takes extra unnecessary time.

The invoice with a personal address has been redacted, however, as Public employees, we do not share the same privacies as employees in the private sector. All home addresses and other employee file information is open to the public (foilage) except for Social Security numbers, phone numbers, and medical files. It would benefit the Town to have a policy that employees not set up accounts, and purchases using their personal home address or phone numbers.

In conclusion, as stated earlier I agree that these account numbers should not have been shared on the website and should have been redacted if I had known, however, please note that the Town Board as a whole had reviewed these documents each month and motioned to approve each of them making them public documents discussed in an open public meeting. We all need to work together in keeping the Town's finances, credibility, and information safe. I think we could all benefit from training in Open Meeting law and Freedom of information law.

Deborah A Barker
Town Clerk/Tax Collector

New Berlin Town Court

Hon. Karen N. McKie
PO Box 308, 30 North Main Street
New Berlin, NY 13411
Telephone: (607) 847-8962
Fax: (607) 240-5722

Wendy Rifanburg, Town Supervisor
Town of New Berlin

RE: Peter Bida Jr. Court account closure

Dear Wendy,

As we have discussed, there were two errors reported to the State regarding the New Berlin Town Court bank account for Peter Bida Jr. We sent in the required paperwork supporting the request for a refund and we received that today. In order to close the account and not incur further charges, the Town paid \$185 and the account was closed. I am enclosing check #144 to reimburse the Town for that payment.

Thank you for your assistance.

Sincerely,


Karen N McKie
Town Justice

Enc.

KNM

TOWN OF NEW BERLIN

Wendy Rifanburg, Town Supervisor
P. O. Box 845
30 North Main Street
New Berlin, NY 13411

Telephone 607-847- 8910
Fax 607-847- 6158

Chenango County Sheriff's Office
Attn: Sheriff Ernest R. Cutting Jr.
279 County Road 46, Norwich NY 13815

April 9th, 2024

RE: New Berlin Officer Fentanyl Exposure, Your Support

Greetings Sheriff Cutting,

I wanted to personally thank you and your staff for all of your support on April 5th when our officer, Lisa Pearsall, was in crisis. Seargent Warner went above and beyond to assist our officer, who was on duty by herself, and it made a world of difference in the experience. Cole Rifanburg had also responded to the scene, and was immensely supportive. There were many other officers and personnel who assisted us on the day, and we are grateful for all of their help. Our Town is so blessed to have so many amazing first responders, and we cannot express our appreciation enough. On behalf of the Town Board, as well as personally – thank you for all that you do! We look forward to continuing to work with your department in the future.

Our sincerest thanks,

Wendy Rifanburg
Town of New Berlin Supervisor