

**TOWN OF NEW BERLIN
TOWN BOARD MEETING MINUTES
November 14, 2022**

PUBLIC HEARINGS:

Supervisor, Robert Starr called the Public hearing on a renewable energy goal to be added to the comprehensive plan to order at 5:30p.m

No public discussion

Supervisor, Robert Starr called the Public hearing on the 2023 Budget to order at 5:45p.m

No public discussion

CALL TO ORDER

Supervisor, Robert Starr called the Regular Monthly meeting of the Town Board at Town Hall to order at 5:50p.m.

ROLL CALL

Supervisor: Robert Starr

Council Members Present: Wendy Rifanburg, John Parks, Roy Stockwell

Town Clerk: Deborah Barker

Absent: Josh Burchill

Salute to the Flag was led by Robert Starr

PUBLIC COMMENTS

Maryellen Canuel was present to represent the Village

- Thanking the Police Dept. for security during election day
- Requesting Police presence at the Dec 10 6:00pm Tree lighting ceremony
- Requesting a repair to the radar sign
- Requesting an update on the radar sign on Main St

PREVIOUS MONTHS BOARD MEETING MINUTES ACCEPTED

A motion was introduced by Parks to accept October 11, 2022 Board Meeting minutes, Seconded by Rifanburg

BURCHILL: Absent PARKS: Y STARR: Y STOCKWELL: Y RIFANBURG: Y CARRIED: 4-1

A motion was introduced by Rifanburg to accept October 18, 2022 Board Meeting minutes, Seconded by Stockwell

BURCHILL: Absent PARKS: Y STARR: Y STOCKWELL: Y RIFANBURG: Y CARRIED: 4-1

ACCEPT MONTHLY REPORTS

A motion was made by Parks to accept the monthly reports for filing, seconded by Rifanburg. BURCHILL: Absent PARKS: Y

STARR: Y STOCKWELL: Y RIFANBURG: Y CARRIED: 4-1

- Highway- Report submitted
- A motion was made by Stockwell to order two new 2023 Ford Pickups, F350 & F450 to replace the 2017 Chevy and 2016 Ford, seconded by Parks. BURCHILL: Absent PARKS: Y STARR: Y STOCKWELL: Y RIFANBURG: Y CARRIED: 4-1

- New Berlin Police – Report submitted
- Town Justice – Report submitted
- SNBWD – Report submitted
 - Brown water was discussed and Matt and Ian will need to inspect the pipes in a few of the homes.
- Assessor - Report Submitted
- Town Clerk – Report submitted

ACCEPT COMMITTEE MINUTES

- Planning Board Committee:
 - October 6, 2022 Minutes were attached.
 - Special meeting will be held in Dec for a minor subdivision.

BOARD MEMBER COMMITTEE MINUTES

Highway: John Parks
 Buildings and Grounds: John Parks
 Youth Program: Josh Burchill
 Ambulance: Robert Starr
 Police: Wendy Rifanburg
 SNB Water District: Roy Stockwell

APPROVAL OF VOUCHERS

Rifanburg audited the vouchers for October 12, 2022 through November 14, 2022 and made a motion to accept and approve
 Seconded by Parks: BURCHILL: Absent PARKS: Y STARR: Y STOCKWELL: Y RIFANBURG: Y CARRIED: 4-1

APPROVAL OF THE BALANCE SHEET/LOAN FUND BALANCE SHEETS

Fund	Prepay	Unpaid
General	3384.22	7090.31
Town Outside Village	703.35	21.56
Highway DA		21553.39
Highway DB	735.23	6370.28
Street Lighting	1524.88	
SNB Water District	1548.59	250
Ambulance		

APPROVAL OF FINANCIAL REPORTS

A motion to accept month end financial reports, operating statements, revolving loan funds was introduced by: Parks, Seconded by:
 Rifanburg. BURCHILL: Absent PARKS: Y STARR: Y STOCKWELL: Y RIFANBURG: Y CARRIED: 4-1

**OLD BUSINESS
 NEW BUSINESS**

A motion was made by Rifanburg to contract with “The Night Shift” for cleaning services at the Town hall building, seconded by
 Parks. BURCHILL: Absent PARKS: Y STARR: Y STOCKWELL: Y RIFANBURG: Y CARRIED: 4-1

A motion was made by Starr to amend the personnel policy as attached, seconded by Rifanburg. BURCHILL: Absent PARKS: Y
 STARR: Y STOCKWELL: Y RIFANBURG: Y CARRIED: 4-1

The Board decide to allow Boy Scouts the use of Millbrook the week before opening as long as they agree to pay for the extra services charged to the Town for Porta john use (\$175.00)

A motion was made by Parks to schedule a public hearing on 12/12/2022 @5:45 for Local law # 1 of 2022 changing the residency requirements of the Town Highway Superintendent, seconded by Rifanburg. BURCHILL: Absent PARKS: Y STARR: Y STOCKWELL: Y RIFANBURG: Y CARRIED: 4-1

Board was polled to hire Fulltime Officer Lisa Pearsall and PT Officer Romano. BURCHILL: Y PARKS: Y STARR: Y STOCKWELL: Y RIFANBURG: Y

Resolution #16 of 2022 – Unpaid water rent re-levy for Morris

RESOLUTION INTRODUCED BY: Parks SECONDED BY: Stockwell
ROLL CALL VOTE
BURCHILL: A PARKS: Y STARR: Y STOCKWELL: Y RIFANBURG: Y
YES: 4 NO: 0 ABSTENTION: 0 ABSENT: 1
CARRIED: X NOT CARRIED:

Resolution #17 of 2022 – Unpaid water rent re-levy for Butternuts

RESOLUTION INTRODUCED BY: Parks SECONDED BY: Stockwell
ROLL CALL VOTE
BURCHILL: A PARKS: Y STARR: Y STOCKWELL: Y RIFANBURG: Y
YES: 4 NO: 0 ABSTENTION: 0 ABSENT: 1

Resolution #18 of 2022 – Unpaid water rent re-levy for South New Berlin

RESOLUTION INTRODUCED BY: Parks SECONDED BY: Stockwell
ROLL CALL VOTE
BURCHILL: A PARKS: Y STARR: Y STOCKWELL: Y RIFANBURG: Y
YES: 4 NO: 0 ABSTENTION: 0 ABSENT: 1

CORESSPONDENCE

None

EXECUTIVE SESSION

A motion was made by Rifanburg to go into executive session to discuss personnel, seconded by Parks, BURCHILL: Absent PARKS: Y STARR: Y STOCKWELL: Y RIFANBURG: Y CARRIED: 4-1

RETURN TO REGULAR SESSION

A motion was made to go back into regular meeting

Some discussion on changing budget lines

A motion was made by Stockwell to approve the 2023 annual Town Budget, seconded by Parks. BURCHILL: Absent PARKS: Y STARR: Y STOCKWELL: Y RIFANBURG: Y CARRIED: 4-1

ADJOURN @ 9:00

A motion was made by Stockwell to adjourn the meeting. Seconded by: Starr. BURCHILL: Absent PARKS: Y STARR: Y STOCKWELL: Y RIFANBURG: Y CARRIED: 4-1

Minutes of the November 14, 2022 meeting were taken and typed by Deborah Barker, Town Clerk.