**TOWN OF NEW BERLIN**

**TOWN BOARD MEETING MINUTES**

**May 10, 2021**

**CALL TO ORDER**

Supervisor, Robert Starr called the Regular Monthly meeting of the Town Board at Town Hall to order at 6:00p.m.

**ROLL CALL**

Supervisor: Robert Starr

Council Members Present: Wendy Rifanburg, John Parks, Josh Burchill

Town Clerk: Deborah Barker

Absent: Roy Stockwell

Salute to the Flag was led by Robert Starr

**PUBLIC COMMENTS**

Mayor Peter Lennon reminded the Board that the Mammo and cancer screening mobile unit would be at the community center on 5/22. He also informed the Board that the Memorial Day parade would take place on 5/31

**PREVIOUS MONTHS BOARD MEETING MINUTES ACCEPTED**

A motion was introduced by Rifanburg to accept April 12, 2021 Board Meeting minutes, Seconded by Parks

BURCHILL: Abstain PARKS: Y STARR: Y STOCKWELL: Absent RIFANBURG: Y CARRIED: 3-1-1

**ACCEPT MONTHLY REPORTS**

A motion was introduced by Parks to accept the monthly reports for filing, seconded by: Burchill

BURCHILL: Y PARKS: Y STARR: Y STOCKWELL: Absent RIFANBURG: Y CARRIED: 4-1

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| * Highway- Report submitted
* Chips balance for 2021 is $181,000. Chips balance for 2022 is $228,000
* The Following road has been removed from the list to tar/stone this year Bryant Rd 1.5 miles, and the following have been added Dilley Hill West 1.5 miles and Golf course Rd .75 miles.
* The Town made 400 ton of cold patch on April 27, 2021
* The Highway crew started setting up tables, outhouses and working on the filtration system
* New Berlin Police – Report submitted
* Officer Kuiber will need to return to receive additional training in the field
* A motion was made by Burchill to pay Kuiber for her additional 32 hours needed, and to forgive her contract, seconded by Rifanburg. BURCHILL: Y PARKS: Y STARR: Y STOCKWELL: Absent RIFANBURG: Y CARRIED: 4-1
* Town Justice – Report submitted
* Court was cancelled on 4/28 and will resume in June due to medical reasons
* SNBWD –
* Assessor - Report submitted
* Town Clerk – Report submitted
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**ACCEPT COMMITTEE MINUTES**

* Planning Board Committee: Minutes for the April meeting were presented

**BOARD MEMBER COMMITTEE MINUTES**

* Highway: John Parks
* Buildings and Grounds: John Parks
* Youth Program: Josh Burchill
* Ambulance: Wendy Rifanburg 9 Calls in April
* Police: Josh Burchill
* SNB Water District: Roy Stockwell

**APPROVAL OF VOUCHERS**

Burchill audited the vouchers for April 09, 2021 through May 10, 2021 and made a motion to accept and approve Seconded by Rifanburg: BURCHILL: Y PARKS: Y STARR: Y STOCKWELL: Absent RIFANBURG: Y CARRIED: 4-1

**APPROVAL OF THE BALALCE SHEET/LOAN FUND BALANCE SHEETS**

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| --- | --- | --- | --- |
| **Fund** | **Prepay** | **Unpaid** | **Total** |
| **General**  | **1108.89** | **6491.46** |  |
| **Town Outside Village** |  |  |  |
| **Highway DA** |  | **8403.48** |  |
| **Highway DB** |  | **16513.69** |  |
| **Street Lighting** |  |  |  |
| **SNB Water District** | **839.78** | **2433.32** |  |
| **Trust and Agency** |  |  |  |
| **Ambulance/Fire Dist** |  |  |  |
| **Total** |  |  |  |

**APPROVAL OF FINANCIAL REPORTS**

A motion to accept month end financial reports, operating statements, revolving loan funds was introduced by: Burchill Seconded by: Parks. BURCHILL: Y PARKS: Y STARR: Y STOCKWELL: Absent RIFANBURG: Y CARRIED: 4-1

**OLD BUSINESS**

**NEW BUSINESS**

A motion was made by Starr to appoint Jamie Rifanburg to the Board of assessment review for a term ending in 2026, seconded by Burchill. BURCHILL: Y PARKS: Y STARR: Y STOCKWELL: Absent RIFANBURG: Abstain CARRIED: 3-1-1

A motion was made by Parks to hire Charles Ackerman as custodian for the building, seconded y Rifanburg. BURCHILL: Y PARKS: Y STARR: Y STOCKWELL: Absent RIFANBURG: Y CARRIED: 4-1

A motion was made by Parks to create two additional custodial positions to be used at Millbrook, seconded by Starr. BURCHILL: Y PARKS: Y STARR: Y STOCKWELL: Absent RIFANBURG: Y CARRIED: 4-1

Upgrades to Millbrook were discussed such as Showers, Office/Cabin purchase, and playgrounds. Burchill will get prices and set a timeline for these upgrades over the next few years. The board agreed to purchase a cabin under 10K

Bids were opened for the parking lot repair/pave and sidewalk repair.

A motion was made by Parks to accept the lowest bid for sidewalk repair by Kelly asphalt (1920.00), seconded by Burchill. BURCHILL: Y PARKS: Y STARR: Y STOCKWELL: Absent RIFANBURG: Abstain CARRIED: 3-1-1

A motion was made by Parks to accept the bid from Webster (19225.00) for the full paving of the parking lot, seconded by Burchill. BURCHILL: Y PARKS: Y STARR: Y STOCKWELL: Absent RIFANBURG: Abstain CARRIED: 3-1-1

Burchill informed the Board he will not be running for Supervisor as his schedule is full

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| **CORRESPONDENCE**None |

**ADJOURN**

A motion was made by Burchill to adjourn the meeting. Seconded by: Rifanburg. BURCHILL: Y PARKS: Y STARR: Y STOCKWELL: Absent RIFANBURG: Y CARRIED: 4-1

Minutes of the May 10, 2021 meeting were taken and typed by Deborah Barker, Town Clerk