

TOWN OF NEW BERLIN
TOWN BOARD MEETING MINUTES
February 15, 2023 (amended)

CALL TO ORDER

Deputy Supervisor, Roy Stockwell called the Regular Monthly meeting of the Town Board at Town Hall to order at 6:00p.m.

ROLL CALL

Supervisor: Vacant

Council Members Present: Roy Stockwell (acting supervisor) Wendy Rifanburg, John Parks

Town Clerk: Deborah Barker

Salute to the Flag was led by Roy Stockwell

PUBLIC COMMENTS

Mayor Peter Lennon discussed the following topics: *Possibly changing office hours to reflect the Town office hour changes *Building the website to include Town links *Firehouse deed refinement, verifying survey lines *Election is 3/21/23 12-9pm, 3 candidates on the ballot *Earth day 4/22/23 *Safer slower committee is working with David *Village received 40K from Columbus for a power lift for the Ambulance

Sam Gainfort introduced himself and his interest in serving on the Town Board, he left a resume

David Wells and Matt Cox discussed issues on Holmesville Hill Rd, email was sent previous and used as a reference

PREVIOUS MONTHS BOARD MEETING MINUTES ACCEPTED

A motion was introduced by Rifanburg to accept January 09, 2023 Board Meeting minutes, Seconded by Parks PARKS: Y STOCKWELL: Y RIFANBURG: Y CARRIED: 3-2 (vacancies)

ACCEPT MONTHLY REPORTS

A motion was introduced by Rifanburg to accept the monthly reports for filing, seconded by: Parks PARKS: Y STOCKWELL: Y RIFANBURG: Y CARRIED: 3-2 (vacancies)

- Highway- Report submitted
 - Dan introduced Brandon Kuhn as the Deputy Highway Superintendent
 - New Truck will be delivered by the end of February
- New Berlin Police – Report submitted
 - A motion was made by Rifanburg to approve Pearsall to attend Commercial vehicle training in March (Saranac Lake), in addition the Town will reimburse for mileage and hotel, seconded by Parks. PARKS: Y STOCKWELL: Y RIFANBURG: Y CARRIED: 3-2 (vacancies)
 - Motion was made by Rifanburg to purchase uniforms for the Officers under the personnel policy limits, seconded by Parks PARKS: Y STOCKWELL: Y RIFANBURG: Y CARRIED: 3-2 (vacancies)
- Town Justice – Report submitted
- SNBWD – Report submitted
 - A motion was made by Parks to approve water certification training for both Matt and Ian to attend (Cortland) seconded by Rifanburg PARKS: Y STOCKWELL: Y RIFANBURG: Y CARRIED: 3-2 (vacancies)
- Assessor - Report Submitted
 - Discusses briefly the Volunteer firefighter exemption, will obtain more information before any decisions
- Town Clerk – Report submitted

ACCEPT COMMITTEE MINUTES

- Planning Board Committee: Working on the renewable energy Local law

BOARD MEMBER COMMITTEE MINUTES

Highway: John Parks

Buildings and Grounds: John Parks

Youth Program: Sarah Wales-Wright

Ambulance:
Police: Wendy Rifanburg
SNB Water District: Roy Stockwell

APPROVAL OF VOUCHERS

Parks audited the vouchers for January 10, 2023 through February 15, 2023 and made a motion to accept and approve Seconded by Rifanburg: PARKS: Y STOCKWELL: Y RIFANBURG: Y CARRIED: 3-2 (vacancies)

APPROVAL OF THE BALANCE SHEET/LOAN FUND BALANCE SHEETS

Fund	Prepay	Unpaid
General	36881.37	7923.52
Town Outside Village	0	1694.78
Highway DA	1323.92	35158.17
Highway DB	25877.00	3214.52
Street Lighting	835.08	905.62
SNB Water District	101.52	1311.35
Ambulance & Fire	196342.00	0

APPROVAL OF FINANCIAL REPORTS

A motion to accept month end financial reports, operating statements, revolving loan funds was introduced by: Rifanburg, Seconded by Parks. PARKS: Y STOCKWELL: Y RIFANBURG: Y CARRIED: 3-2 (vacancies)

OLD BUSINESS

- Microsoft emails and antenna for the PD were tabled, approved mid-month by Rifanburg & Starr

NEW BUSINESS

- A motion was made by Parks to appoint Sarah Wales-Wright as town Council to fill a vacancy term ending 12/31/2023, seconded by Stockwell. PARKS: Y STOCKWELL: Y RIFANBURG: Y CARRIED: 3-2 (vacancies)
- A motion was made by Parks to appoint Brandon Kuhn as Deputy Highway Superintendent, seconded by Stockwell, PARKS: Y STOCKWELL: Y RIFANBURG: Y CARRIED: 3-2 (vacancies)

Resolution #10 of 2023 – Transfer of funds

RESOLUTION INTRODUCED BY: Parks SECONDED BY: Rifanburg
ROLL CALL VOTE
PARKS: Y STOCKWELL: Y RIFANBURG: Y
YES: 3 NO: 0 ABSTENTION: 0 ABSENT: 0 VACANCY: 2
CARRIED: X NOT CARRIED:

Resolution #11 of 2023 – Amend the Budget for SL Dist

RESOLUTION INTRODUCED BY: Parks SECONDED BY: Rifanburg
ROLL CALL VOTE
PARKS: Y STOCKWELL: Y RIFANBURG: Y
YES: 3 NO: 0 ABSTENTION: 0 ABSENT: 0 VACANCY: 2
CARRIED: X NOT CARRIED:

Resolution #12 of 2023 – Amend the Budget to correct FX error

RESOLUTION INTRODUCED BY: Parks SECONDED BY: Rifanburg
ROLL CALL VOTE
PARKS: Y STOCKWELL: Y RIFANBURG: Y
YES: 3 NO: 0 ABSTENTION: 0 ABSENT: 0 VACANCY: 2
CARRIED: X NOT CARRIED:

Resolution #13 of 2023 – Transfer funds from general reserve to pay SNB Fire District

RESOLUTION INTRODUCED BY: Rifanburg SECONDED BY: Stockwell
ROLL CALL VOTE
PARKS: Y STOCKWELL: Y RIFANBURG: Y
YES: 3 NO: 0 ABSTENTION: 0 ABSENT: 0 VACANCY: 2
CARRIED: X NOT CARRIED:

- Tabled the motion to have Wendy Rifanburg as second signed at the bank, lack of quorum
- A decision was made to hold Committee meetings on the fourth Mondays of the month @ 6:00PM to allow more time to discuss Town topics prior to Board Meetings, first Committee meeting will be held on February 27, 2023

CORRESPONDENCE

None

EXECUTIVE SESSION

A motion was made by Parks to go into executive session @ 8:10PM to discuss personnel, seconded by Rifanburg, PARKS: Y STOCKWELL: Y RIFANBURG: Y CARRIED: 3-2 (vacancies)

RETURN TO REGULAR SESSION

A motion was made by Rifanburg to go back into the regular meeting @8:40, seconded by Stockwell PARKS: Y STOCKWELL: Y RIFANBURG: Y CARRIED: 3-2 (vacancies)

The Town Board voted in the January Meeting to extend the Town Clerk office hours adding Thursday 4-6PM

A letter the Town Clerk submitted asking for a compromise on the weekday to offer evening hours

- Town Clerk is already here on the 2nd Monday for Board meetings
- Town Clerk is not available Thursday Evening

The Board met in Executive and discussed the letter and countered with a letter, stating it must be Thursday evening for the following reasons

- Some Holidays either fall on or are recognized on Mondays
- Tax Payers get paid later in the week

The compromise is to work it, have the Deputy Clerk work it or they will hire the Deputy Clerk outside of office hours and pay the additional 2 hours.

The Town Clerk will rearrange her schedule and open for the public Thursday 4-6PM

A motion was made by Rifanburg to offer the Deputy Town Clerk the position of Director of Millbrook and her husband as caretaker, seconded by Parks. PARKS: Y STOCKWELL: Y RIFANBURG: Y CARRIED: 3-2 (vacancies)

ADJOURN @ 9:15PM

A motion was made by Parks to adjourn the meeting. Seconded by: Rifanburg. PARKS: Y STOCKWELL: Y RIFANBURG: Y CARRIED: 3-2 (vacancies)

Minutes of the February 15, 2023 meeting were taken and typed by Deborah Barker, Town Clerk