

TOWN OF NEW BERLIN
TOWN BOARD MEETING MINUTES
August 07, 2023

CALL TO ORDER

Councilwoman Wendy Rifanburg called the Regular Monthly meeting of the Town Board at Town Hall to order at 6:00PM

ROLL CALL

Supervisor: Vacant

Council Members Present: Roy Stockwell, Wendy Rifanburg, and Sarah Wales-Wright

Town Clerk: Deborah Barker

Absent: John Parks

Salute to the Flag was led by Wendy Rifanburg

PUBLIC COMMENTS

- Teresa Clarke wanted to thank everyone involved in helping to convince the State to put in a temporary bridge when the work begins on the SNB Bridge.
- 10/7/23 there will be a blessing of the Animals in the Village

PREVIOUS MONTHS BOARD MEETING MINUTES

A motion was introduced by Wales-Wright to accept the July 10, 2023 Minutes, seconded by Stockwell. Carried

PARKS: Absent STOCKWELL: Y RIFANBURG: Y WALES-WRIGHT: Y CARRIED: 3-1(absence) 1 (vacancy)

ACCEPT MONTHLY REPORTS

A motion was introduced by Rifanburg to accept the monthly reports for filing, seconded by: Wales-Wright

PARKS: Absent STOCKWELL: Y RIFANBURG: Y WALES-WRIGHT: Y CARRIED: 3-1(absence) 1 (vacancy)

- Highway- Report submitted
 - A motion was made by Stockwell to approve the purchase of an alamo for 30,856.95, seconded by Wales-Wright. PARKS: Absent STOCKWELL: Y RIFANBURG: Y WALES-WRIGHT: Y CARRIED: 3-1(absence) 1 (vacancy)
 - To purchase the Scag Mower a written estimate will be needed.
 - A decision was made to cancel the purchase of the new 10 Wheel Plow ruck approved in a prior meeting
- New Berlin Police – Report submitted
 - 146 is overheating, decisions will be tabled for 30 days
 - A motion was made by Rifanburg to approve training for Kaminski on 8/9/23 and to pay tolls, mileage and one day pay, seconded by Wales-Wright. PARKS: Absent STOCKWELL: Y RIFANBURG: Y WALES-WRIGHT: Y CARRIED: 3-1(absence) 1 (vacancy)
 - A motion was made by Rifanburg to approve two trainings for Pearsall on 8/16 & 8/17/23 and to pay tolls, mileage, and two days' pay. Seconded by Wales-Wright. PARKS: Absent STOCKWELL: Y RIFANBURG: Y WALES-WRIGHT: Y CARRIED: 3-1(absence) 1 (vacancy)
- Town Justice – Report submitted
- SNBWD – Report submitted
 - Rifanburg and Wales-Wright have been reading meters and trying to correct the reader/software issues
- Assessor - Report Submitted
- Town Clerk – Report submitted

ACCEPT COMMITTEE MINUTES

- Planning Board Committee: New Berlin vet project is approved

BOARD MEMBER COMMITTEE MINUTES

Highway: John Parks

Buildings and Grounds: John Parks

- Sidewalk along the N end of the building needs repair, a person entering the bldg fell and obtained minor injuries

Youth Program: Sarah Wales-Wright

Ambulance:

Police: Wendy Rifanburg

SNB Water District: Roy Stockwell

APPROVAL OF VOUCHERS

Wales-Wright audited the vouchers for July 11, 2023 through August 07, 2023 and made a motion to accept and approve, Seconded by Stockwell: PARKS: Absent STOCKWELL: Y RIFANBURG: Y WALES-WRIGHT: Y CARRIED: 3-1(absence) 1 (vacancy)

APPROVAL OF THE BALANCE SHEET/LOAN FUND BALANCE SHEETS

Fund	Prepay	Unpaid
General	3932.13	5636.51
Town Outside Village		1380.41
Highway DA		10028.00
Highway DB	80	18859.01
Street Lighting		-
SNB Water District	30.95	1865.62
Ambulance & Fire		-

APPROVAL OF FINANCIAL REPORTS

A motion to accept month end financial reports, operating statements, revolving loan funds was introduced by: Rifanburg, Seconded by: Wales-Wright. PARKS: Absent STOCKWELL: Y RIFANBURG: Y WALES-WRIGHT: Y CARRIED: 3-1(absence) 1 (vacancy)

OLD BUSINESS

Signs for SNB Water Dist will be ordered as soon as a payment clears on the Town Credit card

NEW BUSINESS

- A motion was made by Stockwell to approve a purchase of a Software program for the Assessor for \$380, seconded by Rifanburg PARKS: Absent STOCKWELL: Y RIFANBURG: Y WALES-WRIGHT: Y CARRIED: 3-1(absence) 1 (vacancy)
- A motion was made by Stockwell to hold public hearing on 9/12/23 at 5:30 and 5:45 for local laws to override the tax cap, and cold war/senior citizen exemption, seconded by Rifanburg. PARKS: Absent STOCKWELL: Y RIFANBURG: Y WALES-WRIGHT: Y CARRIED: 3-1(absence) 1 (vacancy)
- A motion was made by Rifanburg to amend Resolution #4 PETTY CASH to include \$50.00 for Millbrook (change) and increase the Town Clerk to \$200, 100 for Tax and \$100 for petty cash, seconded by Wales-Wright PARKS: Absent STOCKWELL: Y RIFANBURG: Y WALES-WRIGHT: Y CARRIED: 3-1(absence) 1 (vacancy)
- A motion was made by Wales-Wright to accept policy as quoted by Gates Cole for 2024, seconded by Rifanburg. PARKS: Absent STOCKWELL: Y RIFANBURG: Y WALES-WRIGHT: Y CARRIED: 3-1(absence) 1 (vacancy)
- A letter from Chenango County in regards to a County fly car was tabled for 30 days
- Purchasing swans for Millbrook has been tabled for the 2024 budget
- A motion was made by Wales-Wright to accept the buyout for tamco (Town phones) for \$2113.00, seconded by Stockwell. PARKS: Absent STOCKWELL: Y RIFANBURG: Y WALES-WRIGHT: Y CARRIED: 3-1(absence) 1 (vacancy)
- A motion was made by Stockwell to pay for the pump repair/rebuil for SNBWD \$563.00, seconded by Rifanburg. PARKS: Absent STOCKWELL: Y RIFANBURG: Y WALES-WRIGHT: Y CARRIED: 3-1(absence) 1 (vacancy)
- A motion was made by Rifanburg to change the September Board Mtg to September 12, 2023, seconded by Wales-Wright. PARKS: Absent STOCKWELL: Y RIFANBURG: Y WALES-WRIGHT: Y CARRIED: 3-1(absence) 1 (vacancy)
- A motion was made by Wales-Wright to purchase a Town server from Computer ER as quited \$6,284.77, seconded by Syockwell. PARKS: Absent STOCKWELL: Y RIFANBURG: Y WALES-WRIGHT: Y CARRIED: 3-1(absence) 1 (vacancy)

CORRESPONDENCE

**EXECUTIVE SESSION
RETURN TO REGULAR SESSION**

ADJOURN @ 9:08PM

A motion was made by Stockwell to adjourn the meeting. Seconded by: Wales-Wright. PARKS: Absent STOCKWELL: Y RIFANBURG: Y WALES-WRIGHT: Y CARRIED: 3-1(absence) 1 (vacancy)

Minutes of the August 07, 2023 meeting were taken and typed by Deborah Barker, Town Clerk